

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF SPECIAL MEETING AND AGENDA

Board of Directors:

Cindy Reinhardt
Martin Macaulay
Michael Scully
Kyle Grote
Judy DeLuca

Office:

President
Vice President
Treasurer
Secretary
Assistant Secretary

Term/Expiration:

2016/May 2016
2018/May 2018
2018/May 2018
2016/May 2016
2016/May 2016

DATE: January 23, 2015
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
- B. Approve Agenda.
- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Approve Minutes from the December 12, 2014 regular meeting (enclosure - 001).
 - Review and accept unaudited financial statements for the period ending December 31, 2014, current schedule of cash position (enclosure – 002).
 - Consider Completion of Services and Termination of an Independent Contractor Agreement with RMS Utilities, Inc. for 2014 Water System Distribution Improvements Projects (enclosure - 003)
- D. Board and Staff Reports
 - District Manager’s Report (enclosure - 004)
 - Operator in Responsible Charge Report (enclosure – 005)
 - Operations Report (enclosure - 006)
 - Administrative Report (enclosure - 007)
 - Engineer’s Report (enclosure - 008)
- E. Review and consider approval of an Independent Contractor Agreement with Special District Management Services, Inc. for District Management and Accounting Services (enclosure - 009).
- F. Acknowledge resignation of Steven Harrell as General Manager.
- G. Acknowledge and approve fee change notification received from Law of the Rockies (enclosure - 010).
- H. Discussion on contract administration.
- I. Consider approval of proposal from White Bear Ankele Tanaka & Waldron for restructure of legal counsel (enclosure - 011).
- J. Discussion on work sessions to prepare for monthly board meetings.
- K. Review 2015 Board of Director Goals.

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

III. OFFICE ADMINISTRATION

- A. Discuss administrative follow-ups.

IV. OPERATIONS

- A. Discuss operational follow-ups.
- B. Presentation on Labor Utilization Report (enclosure – 012).
- C. Status of Well 18 Pump/Motor Failure report.
- D. Discuss potential revisions to the current Rules and Regulations regarding water and sewer lines
- E. Consider approval of an Independent Contractor Agreement with Canon Fire Equipment Co. for Fire Extinguisher Testing and Maintenance Services (enclosure - 013).
- F. Discuss Independent Contractor Agreement with Fluid Technology, LLC for Diagnosis and Repair of Chemical Dose Pump.

V. CAPITAL IMPROVEMENTS

- A. Review Capital Funding Sources and Uses (to be distributed at meeting).
- B. Status of MXUM Water Meter Transmitter Replacement Project.
- C. Status of 2015 Capital Projects.

VI. FINANCIAL MATTERS

- A. Review and approve the check register for the period ending January 23, 2015, as follows (to be distributed):

General Fund:	\$
Debt Service Fund	\$
Capital Projects Fund:	\$
Enterprise Fund:	\$
Total:	\$

VII. LEGAL MATTERS

- A. Consider Adoption of Resolution No. 2015-01-01: Designating the Districts 24-Hour Posting Location (enclosure - 014)

VIII. EXECUTIVE SESSION MATTERS - §24-6-402(4)(b),(c) and (f), C.R.S.

- A. Water Matters.
- B. Personnel Matters.

IX. OTHER BUSINESS

X. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 20, 2015.