

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: June 21, 2013  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

---

B. Approve Agenda.

---

C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the May 17, 2013 Regular Meeting (enclosure).
- Engineer's Report (enclosure).
- Operations Report (enclosure).
- Ratification of following agreements with TST Inc. of Denver:
  - Agreement for Public Water System Facilities Support Engineering Services
  - Agreement for Domestic Wastewater Facilities Support Engineering Services
  - Agreement for Development Review Support Engineering Services
- Ratification of following termination letters with Olsson Associates, Inc.:
  - Agreement for Public Water System Support Services
  - Agreement for Domestic Wastewater Treatment Works Support Services

- Agreement for Dharma Ocean and Stables Lift Station Design and Permitting Services
  - Agreement for Supplemental Environmental Project Design Services
  - Ratification of following letters regarding completion of services and termination of agreement with Olsson Associates, Inc.:
    - Agreement for Reservoir Permitting Consulting Services
    - Agreement for Project Management Services
    - Agreement for Mitigation of State Fines Services
    - Agreement for Hydroelectric Power Feasibility Study Services
    - Agreement for Facilities Compliance Audit Services
    - Agreement for Aspen WWTF Engineering Support Services
- 

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. \_\_\_\_\_

III. OPERATIONS

A. Discuss status of Corrosion Control Study.

---

B. Discuss status of the Motel Well.

---

IV. CAPITAL IMPROVEMENTS

A. Discuss status of Water Conservation Project.

---

B. Discuss status of Supplemental Environmental Project.

---

- C. Review Capital Funding sources and uses (enclosure).
- 

V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending June 21, 2013 as follows (to be distributed under separate cover):

	Period Ending June 21, 2013
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
<b>Total Claims</b>	<b>\$</b>

---

- B. Review and accept unaudited financial statements for the period ending May 31, 2013, current schedule of cash position and cash flow projection (enclosures).
- 
- C. Consider acceptance of 2012 Audit (draft audit to be distributed under separate cover) and authorize execution of Representations Letter.
- 

VI. LEGAL MATTERS

- A. Consider approval of Resolution No. 2013-06-01 Regarding FACT Act (enclosure - Exhibit A, Identity Theft Prevention Program).
- 

VII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b), (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
- 

- B. Personnel Matters.
-

VIII. OTHER BUSINESS

A. Discuss Article and July 2013 publication in the Crestone Eagle.

---

B. Consider rescheduling the September 20, 2013 regular meeting to Friday, September 27, 2013 at 8:00 a.m. at the regular meeting location (conflicts with 2013 SDA Conference).

---

C. \_\_\_\_\_

IX. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR  
JULY 19, 2013.**