

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2012/May 2012
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: June 17, 2011

TIME: 9:00 A.M.

PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

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B. Approve Agenda.

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C. Review and consider approval of the May 20, 2011 Regular Meeting Minutes (enclosure).

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### II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. \_\_\_\_\_

### III. WATER MATTERS

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary)

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IV. OPERATIONS

- A. Discuss status of Mobile Home Estates Wastewater Treatment Facility.
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- B. Discuss status of Aspen Wastewater Treatment Facility.
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- C. Report on Corrosion Control Study and compliance requirements.
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- D. Update on GIS Mapping Project for June.
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V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending June 17, 2011 as follows (to be distributed at the meeting):

	Period Ending June 17, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
<b>Total Claims</b>	<b>\$</b>

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- B. Review and accept unaudited financial statements for the period ending May 31, 2011 and current schedule of cash position (to be distributed at the meeting).
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- C. Review current cash flow analysis (to be distributed at the meeting).
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- D. Consider acceptance of 2010 Audit (to be distributed at the meeting) and authorize execution of Representations Letter.
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- E. Discuss status of transfer of banking services to First Bank.
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VI. LEGAL MATTERS

- A. Consider request from The Colorado College for Alteration of PILOT Payments under Inclusion Agreement and reduction of monthly water rates (enclosure).

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- B. Discuss status of discussions with the County regarding the assessment of properties within the District (enclosure).

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- C. Discuss Well 18 Waterline Easements requested from Hanne Strong.

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- D. Consider Request from Mr. Godfrey for Assignment of Tap Fees Paid under Tap Fee Agreements.

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VII. CAPITAL IMPROVEMENTS

- A. Discuss status of capital projects.

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- B. Construction Matters.

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  - 1. Review and consider approval of Application for Payment No. 11 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project for a credit in the amount of \$34,555.40 (enclosure).

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- C. Discuss status of improvements to the Aspen Wastewater Treatment Facility.

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- D. Ratify approval of Independent Contractor Agreement with Ecodynamics, Inc. for Motel Well Improvements.

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- E. Ratify approval of First Addendum to Independent Contractor Agreement with Electric Power and Process, Inc. for Motel Well Upgrades Project.

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VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

A. Personnel - (§24-6-402(4)(f), C.R.S.)

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B. Farner Enterprises construction matters.

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C. Brown and Caldwell design matters.

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IX. OTHER BUSINESS

A. Discuss Article for August publication in the Crestone Eagle.

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X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JULY 15, 2011**