



## **Baca Grande Water & Sanitation District**

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### **NOTICE OF PROCEEDINGS BACA GRANDE WATER & SANITATION DISTRICT**

Chairman Clem Gasseling called the Regular Meeting of the Baca Grande Water & Sanitation District to order at 9:10 a.m. on Friday, March 21, 2008 at the District office in Crestone, Colorado. Directors present were Clem Gasseling, Charles Grant, Philip Madonna, Christine Canaly and Lisa Cyriacks. District employees Steve McDowell and Darla Tiernan were also present. Candidates for the upcoming election, Tilopa, Vicki Matthews, and Will Porter were present, along with Parvin Johnson via telephone. Audience guests included Bill Folk and Deb Phenicie.

#### **MINUTES**

The Minutes of the Regular Meeting of February 15, 2008 were unanimously approved as amended on a motion by Director Grant, seconded by Director Cyriacks.

#### **TREASURERS REPORT**

The Treasurer's Report for the period ending February 29, 2008 was confirmed on a motion by Director Madonna, seconded by Director Cyriacks.

#### **LIST OF BILLS PAID**

The List of Bills Paid for the period of 02/16/08 – 03/20/08 was confirmed on a motion by Director Canaly, seconded by Director Cyriacks, and approved unanimously.

#### **LEGAL REPORT**

Ms. Tiernan presented the Board with a written Legal Report dated February 15, 2008 – March 20, 2008.

#### **WELL 18**

The Board requested Ms. Tiernan to inquire about condemnation proceedings for the land at Well 18.

#### **MANAGER'S REPORT**

Mr. McDowell presented the Board with a written Manager's Report dated February 15, 2008 – March 20, 2008.

#### **WHITE JEWEL MOUNTAIN**

The Board noted that they were okay with White Jewel Mountain making payment arrangements, but the tap fee must be paid in full before construction commences, and a legal agreement must be put into place by Attorney Schwiesow.

#### **FLOWER BEDS**

On a motion by Director Canaly, seconded by Director Madonna, the Board voted to donate a tap fee for the flower beds at the entrance of the Baca; however, there will be a minimum monthly usage charge of \$22.00 plus usage. Director Grant abstained from voting.

#### **POA MEETING**

There was a request for Ms. Tiernan to schedule a meeting of the POA Board and the District Board.

#### **HYDRANT USE FINES**

The Board requested Ms. Tiernan to ask Attorney Schwiesow about the process of Hydrant Use Fines enforcement.

#### **CBLT REQUEST**

On a motion by Director Grant, seconded by Director Cyriacks, the Board unanimously voted to table Crestone Baca Land Trust's request until our Board can meet with the POA Board to discuss their future intentions with these properties.

#### **CONSOLIDATION RESOLUTION**

The Board raised the question of how the decision was initially made to waive the fees for lots being consolidated, and how much it would cost to pay off the District's municipal debt.

#### **CASITA PARK RESTROOM**

The Board requested that this item be added to the agenda for the two Boards to discuss.

#### **JOB DESCRIPTION**

On a motion by Director Canaly, seconded by Director Madonna, the Board unanimously voted to approve the Systems Operator job description. The Board requested that the Help Wanted ad be placed in the Valley Courier along with the Crestone Eagle and the American Water Works Association website.

#### **ADMINISTRATIVE REPORT**

Ms. Tiernan presented the Board with a written Administrative Report dated February 15, 2008 – March 20, 2008.

#### **ELECTION JUDGES**

On a motion by Director Canaly, seconded by Director Madonna, the Board unanimously voted to appoint Betty Speers, Jeanie Krogh and Joseph Vieira as Election Judges for the upcoming May 6, 2008 election.

#### **POLLING PLACE**

On a motion by Director Canaly, seconded by Director Cyriacks, the Board unanimously voted to designate the District Office at 57 Baca Grant Way South as the official polling place.

#### **WELLS FARGO LEASE**

On a motion by Director Canaly, seconded by Director Cyriacks, the Board unanimously voted to approve the \$600,000 Lease from Wells Fargo to continue projects that are a priority to the District.

#### **ANNEXATION PRESENTATION**

Kate Steichen and Kathryn Van Note made a presentation on behalf of the Annexation Task Force. They asked the Board if they would be willing to contribute some money towards the professional feasibility study. On a motion by Director Cyriacks, seconded by Director Grant, the Board unanimously voted to table this item until after the next annexation meeting on March 24, 2008 when a clearer proposal can be made about how much money to ask from each entity, and to see exactly what the District will get out of this study. The Board further requested Ms. Tiernan to inquire about the legality of the District giving money to such an entity for this purpose.

**OLD BUSINESS**

**SOURCE WATER PROTECTION PLAN**

Ms. Tiernan reported to the Board that Phase One of the Source Water Protection Plan will begin in April 2008.

**NEW BUSINESS**

**ATTORNEY**

The Board would like to begin interviewing attorneys to see who is available as general counsel to the District.

**FILE CABINET**

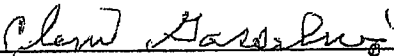
The Board now has a five-drawer file cabinet in the Board room.

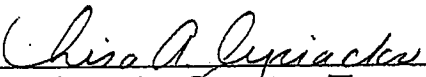
**NEXT MEETING**

The next Regular Meeting was set for 9:00 A.M. on Friday, April 11, 2008 at the District Office in Crestone, Colorado.

**ADJOURNMENT**

On a motion by Director Grant, seconded by Directors Cyriacks and Madonna, the Board adjourned at 12:29 a.m.

  
Clem Gasseling, Chairman

  
Lisa Cyriacks, Secretary/Treasurer