
**NOTICE OF REGULAR MEETING and AGENDA
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, February 19, 2025

TIME: 9:00 AM

WHERE: **57 Baca Grant Way S Crestone CO 81131** and via **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
Rick Hart	Vice-President	2025/May 2025
Mike Smith	Treasurer	2027/May 2027
David Karas	Secretary	2027/May 2027
Michael Plotnick	Director	2025/May 2025

****Requires Board Action***

I. CALL TO ORDER

- Present disclosures and potential conflicts of interest
 - Board Roll Call
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II. ***APPROVE AGENDA**

III. ***CONSENT AGENDA**

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

a. *** Approve Minutes from the January, 2025 Regular Meeting**

b. *** Review and accept unaudited financial statements for the period ending January 31, 2025 and current schedule of cash position (enclosure)**

IV. **PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)**

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

V. FINANCIAL MATTERS

- a. * Review and approve the check register for the period ending February 19, 2025(enclosure)

General	\$ 5,132.63
Debt	\$ 400.00
Capital	\$ 2,995.00
Enterprise	\$88,377.15
<u>Total</u>	<u>\$96,904.78</u>

VI. BOARD AND STAFF REPORTS

- a. Board of Director Matters
 - b. Element Engineering report (enclosure)
 - c. District Manager Report (enclosure)
 - Review and consider the adoption of the updated Employee Manual*
 - Fiscal Focus Partners, LLC – Audit proposal services *
 - Community Water Academy
 - EIAF Grant Presentation
 - d. Administrative Manager’s Report (enclosure)
 - e. Director of Utilities Report (enclosure)
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VII. LEGAL MATTERS

- a. Potential Action on Intergovernmental agreement with the Town of Crestone

VIII. EXECUTIVE SESSION

Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), (e), and (f)(I) which respectively concern, the purchase or lease of real property, specific legal advice from counsel, determining positions relative to matters subject to negotiation, and personnel matters for the purpose of discussing the lease rate for the next 20-year term of the Water Service Agreement, the terms and conditions for continued provision of sewer service to the Town of Crestone, and personnel matters.

IX. ADJOURN

** Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR
March 19, 2025**

In person at 57 Baca Grant Way S. Crestone CO, 81131 or Join Zoom Meeting
<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>
Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248
7799 US (Houston)