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**NOTICE OF REGULAR MEETING and AGENDA  
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, November 20, 2024

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

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<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
Rick Hart	Vice-President	2025/May 2025
Mike Smith	Treasurer	2027/May 2027
David Karas	Secretary	2027/May 2027

***\*Requires Board Action***

I. CALL TO ORDER

- Present disclosures and potential conflicts of interest
  - Board Roll Call
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II. \*APPROVE AGENDA

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III. \*CONSENT AGENDA

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

a. \* Approve Minutes from the October, 2024 Regular Meeting

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b. \* Review and accept unaudited financial statements for the period ending October 31, 2024 and current schedule of cash position (enclosure)

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IV. EMPLOYEE APPRECIATION

- a. Mark Potter
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V. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

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VI. FINANCIAL MATTERS

- a. \* Review and approve the check register for the period ending November 20, 2024(enclosure)

General	\$ 10,228.18
Capital	\$ 8,065.04
<u>Enterprise</u>	<u>\$ 26,701.46</u>
<u>Total</u>	<u>\$ 44,994.68</u>

- b. \* Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolutions to Adopt the 2025 Budget and Appropriate Sums of Money and Set Mill Levies (enclosures – Preliminary Assessed Valuation, Draft 2025 Budget, Resolutions, and Capital Project Summary Sheets).  
Comments limited to three minutes per person.
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VII. BOARD AND STAFF REPORTS

- a. Board of Director Matters
    - Board Vacancy
  - b. Element Engineering report (enclosure)
  - c. District Manager Report (enclosure)
  - d. Administrative Manager's Report (enclosure)
  - e. Director of Utilities Report (enclosure)
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VIII. LEGAL MATTERS

Consider adoption of Resolution No. 2024-11-10: Tenth Amended and Restated Resolution Concerning the Imposition of Various Fees, Rates, Tolls, Penalties and Charges for Water and Sewer Service and Facilities (enclosure)

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IX. EXECUTIVE SESSION

Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), (e), and (f)(I) which respectively concern, the purchase or lease of real property, specific legal advice from counsel, determining positions relative to matters subject to negotiation, and personnel matters for the purpose of discussing the lease rate for the next 20-year term of the Water Service Agreement, the terms and conditions for continued provision of sewer service to the Town of Crestone, and personnel matters pertaining to the District Manager.

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X. ADJOURN

*\*Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR  
December 18, 2024**

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Join Zoom Meeting

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)