



**NOTICE OF REGULAR MEETING and AGENDA
BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS**

WHEN: Wednesday, September 20, 2023

TIME: 9:00 AM

WHERE: **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2025
John Loll	Vice-President	2025/May 2025
Mike Smith	Treasurer/Secretary	2027/May 2027
Rick Hart	Director	2025/May 2025
David Karas	Director	2027/May 2027

I. CALL TO ORDER

- Present disclosures and potential conflicts of interest
 - Board Roll Call
-

II. *APPROVE AGENDA

III. *CONSENT AGENDA

Action: to approve

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

a. Approve Minutes from the August 16, 2023 Regular Meeting

b. Approve Minutes from the August 23, 2023 Special Meeting

IV. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

V. EXECUTIVE SESSION

Adjourn to Executive Session pursuant to C.R.S. § 24-6-402(4) (a), (b), and (e), which respectively concern the purchase or lease of real property, specific legal advice from counsel, and determining positions relative to matters subject to negotiation regarding the lease rate for the next 20-year term of the Water Service Agreement and the terms and conditions for continued provision of sewer service to the Town of Crestone as well as negotiations related thereto and C.R.S. § 24-6- 402(4) (f), for discussion of personnel matters involving the District Manager position.

VI. POTENTIAL APPOINTMENT OF NEW DISTRICT MANAGER

VII. *FINANCIAL MATTERS

a. *Financial Audit – Fiscal Focus Partners LLC (enclosure)

b. *Check Register:
Review and approve the check register for the period ending August 16, 2023
(enclosure)

General	\$	8,214.00
Capital	\$	7,982.20
<u>Enterprise</u>	\$	<u>44,487.37</u>
	\$	60,683.57

c. Review and accept unaudited financial statements for the period ending August 31, 2023 and current schedule of cash position (enclosure)

d. Preliminary Assessed Valuation Report from the Saguache County Assessor’s Office
(enclosure)

VIII. BOARD AND STAFF REPORTS

- a. Board of Director Matters
 - b. District Engineer Report (enclosure)
 - c. District Manager Report (enclosure)
 - d. Administrative Manager’s Report (enclosure)
 - e. Director of Utilities Report (enclosure)
-

IX. *RATIFY LETTER OF SUPPORT
The Baca Grande Fire Department San Luis Valley Wildland Urban Interface Initiative

X. LEGAL MATTERS

XI. ADJOURN

**Requires Board Action*

**NEXT REGULAR MEETING IS SCHEDULED FOR
October 18, 2023, at 9:00 AM**