



**NOTICE OF PROCEEDINGS  
BACA GRANDE WATER & SANITATION DISTRICT**

Chairman Clem Gasseling called the Regular Meeting of the Baca Grande Water & Sanitation District to order at 9:10 a.m. on Friday, February 15, 2008 at the District office in Crestone, Colorado. Directors present were Clem Gasseling, Charles Grant, Philip Madonna, Christine Canaly and Lisa Cyriacks. District employees Steve McDowell and Darla Tiernan were also present.

**MINUTES**

The Minutes of the Regular Meeting of January 18, 2008 were unanimously approved on a motion by Director Canaly, seconded by Director Madonna.

**TREASURERS REPORT**

The Treasurer's Report for the period ending January 31, 2008 was confirmed on a motion by Director Grant, seconded by Director Cyriacks.

**LIST OF BILLS PAID**

The List of Bills Paid for the period of 01/18/08 – 02/15/08 was confirmed on a motion by Director Madonna, seconded by Director Grant, and approved unanimously.

**LEGAL REPORT**

**DISTRICT BOUNDARY**

The Board was presented with a District boundary map that was put together by Pete Magee of the San Luis Valley GIS/GPS Authority. He compiled a District map that he already had on file with an overlay of the Baca POA map and made some slight changes based off of legal descriptions that are on file with Saguache County. Ms. Tiernan informed the Board that we will most likely have to get the District boundary surveyed or researched further in order to have a clear understanding of our current boundaries.

**MR. IRELAND**

Ms. Tiernan reported to the Board that Attorney Schwiesow has been unable to locate Mr. Ireland concerning the land at Well 18. The Board requested a follow-up on this issue for the March agenda.

**MANAGER'S REPORT**

Mr. McDowell presented the Board with a written Manager's Report dated January 19 – February 14, 2008.

**ADMINISTRATIVE REPORT**

Ms. Tiernan presented the Board with a written Administrative Report dated January 19 – February 14, 2008.

**OLD BUSINESS**

**CHAMBERS PROPOSAL**

Nick Chambers met with Mr. McDowell and Ms. Tiernan to discuss his bid for the Aspen SBR feasibility study. A request was made to Mr. Chambers to provide detailed sketches of the Aspen Plant as it currently is, with retrofits as necessary for his proposal. Mr. Chambers indicated that there are possible matching funds available from the Governor's Energy Office and from a County Grant.

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Old Business, Continued:

#### WELLS FARGO LEASE

The Board requested that Mr. McDowell and Ms. Tiernan prioritize the December Lease Request including timelines of projects to be completed.

#### NEW BUSINESS

##### WSB RESIGNS

Director Cyriacks reported that she received a call from Carla Willschau from Wall, Smith, Bateman & Associates indicating they would be resigning as the District's auditors. Mr. McDowell indicated that this was in-line with a proposal he planned to make to the Board to search for new auditors this year anyway. The Board requested we submit Requests for Proposals (RFPs) to McMahan & Associates, Bondi & Associates, and whoever the Special District Association and Saguache County may suggest. Upon receiving the proposals, the Board would like Mr. McDowell to propose three companies for them to choose from.

##### DISTRICT MANAGERS POSITION


On a motion by Director Canaly, seconded by Director Madonna, the Board unanimously voted to appoint Steve McDowell as the District Manager for the Baca Grande Water & Sanitation District.

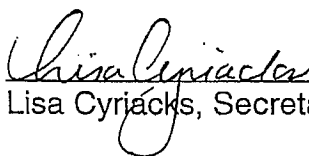
##### NEXT MEETING

The next Regular Meeting was set for 9:00 A.M. on Friday, March 21, 2008 at the District Office in Crestone, Colorado.

##### ADJOURNMENT

On a motion by Director Canaly, seconded by Director Madonna, the Board adjourned at 11:00 a.m.

  
Clem Gasseling, Chairman

  
Lisa Cyriacks, Secretary/Treasurer