

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BACA GRANDE WATER AND SANITATION DISTRICT

February 16, 2022- 9:00 AM

District Office – 57 Baca Grant Way South
Crestone, Colorado 81131

Meeting held via Zoom

ATTENDANCE

Directors in Attendance:

John Loll (for a portion of the meeting)
Dale Halley
Mike Smith
William Peck (for a portion of the meeting)
Vivia Lawson

Also in Attendance:

Marcus Lock, District Legal Counsel
Cathy Fromm, District Accountant (for a portion of the meeting)
JoAnn Slivka, District Manager
Gary Potter, District Director of Operations

Community Members and Guests:

Parke Hess
John Gerstle
Kyle DeNardo
Tom McCracken
Michael Scully

CALL TO ORDER

President Loll opened the meeting at 9:02 AM.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Attorney Lock has discussed with the Board the requirements pursuant to Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Baca Grande Water and Sanitation District Board of Directors and to the Secretary of State. It was noted that a quorum was present and members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new disclosures were made.

AGENDA

MOTION APPROVED: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR HALLEY AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE AGENDA.

CONSENT AGENDA

The board considered the following consent agenda items:

- Approve Minutes from the January 19, 2022 Regular Meeting

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR HALLEY AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CONSENT AGENDA.

PUBLIC MEETING PROTOCOL

MOTION APPROVED: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HALLEY, SECONDED BY DIRECTOR LAWSON AND UPON VOTE, UNANIMOUSLY CARRIED BY THE DIRECTORS PRESENT, THE BOARD APPROVED TODAY'S MEETING TO CONTINUE TO BE CONDUCTED VIA ZOOM AND ALLOW PUBLIC PARTICIPATION VIA ZOOM.

For public health reasons, and consistent with the Board's motion, Mr. Peck, Mr. Scully and one other person gathered in the district's lobby were asked to leave the building as the meeting in process was being held via Zoom as announced. They were encouraged to participate in the meeting electronically as they have been doing for the past two years. They were advised they could sit outside in the parking lot or visit the local library where internet access is available if needed.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN).

The district is subject to the Colorado Open Meetings Law, which states that no Board discussion or action will take place until a later date, if necessary. Please limit your comments to three minutes or less.

There was no public comment.

Viaero Wireless: Mr. Kyle DeNardo from Viaero Wireless presented and the Board discussed, a proposal for location of a communications tower on District property.

BOARD AND STAFF REPORTS

The board reviewed and discussed the reports incorporated herein by this reference.

Board Matters

Director Loll announced at this time that he will have to leave the meeting at 11:00 A.M. this morning.

District Manager Report

Ms. Slivka announced that the District has been approved for the LEAP, Low-Income Household Water Assistance Program and encouraged board members to let community members who were in need to contact the district staff regarding the program.

FINANCIAL MATTERS

Check Register: The board considered approval of the check register through the period ending February 16, 2022 as follows:

| | |
|-------------------|---------------------|
| General | \$ 5,679.22 |
| <u>Enterprise</u> | <u>\$ 38,160.18</u> |
| | \$ 43,839.40 |

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HALLEY, SECONDED BY DIRECTOR SMITH, AND, UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CHECK REGISTER FOR THE PERIOD ENDING FEBRUARY 16, 2022.

Financial Statements:

Ms. Fromm reviewed the financial statements with the board of directors. We are finally seeing ColoTrust interests rise at a better rate, currently at 7.5%.

LEGAL MATTERS:

The Board convened to executive session.

EXECUTIVE SESSION

MOTION: PURSUANT TO C.R.S. § 24-6-402(4) (A), (B), AND (E), UPON MOTION DULY MADE BY DIRECTOR SMITH, SECONDED BY DIRECTOR PECK AND, UPON AN AFFIRMATIVE VOTE OF AT LEAST TWO-THIRDS OF THE QUORUM PRESENT, THE BOARD CONVENED IN EXECUTIVE SESSION AT 10:15 A.M. FOR THE PURPOSE OF DISCUSSING THE PURCHASE OR LEASE OF REAL PROPERTY, RECEIVING SPECIFIC LEGAL ADVICE FROM COUNSEL, AND DETERMINING POSITIONS RELATIVE TO MATTERS SUBJECT TO NEGOTIATIONS REGARDING THE PROVISION OF SEWER SERVICE TO THE TOWN OF CRESTONE AND THE LEASE RATE FOR THE NEXT 20-YEAR TERM OF THE WATER SERVICE AGREEMENT AND THE POTENTIAL PURCHASE OF WATER RIGHTS FROM THE UNITED STATES FISH AND WILDLIFE SERVICE. PURSUANT TO C.R.S. § 24-6-402(2) (D.5), (II), (B), NO RECORD WILL BE KEPT OF THE PORTION OF THIS EXECUTIVE SESSION THAT, IN THE OPINION OF THE BOARD'S ATTORNEY, CONSTITUTES PRIVILEGED ATTORNEY-CLIENT COMMUNICATION.

Director Loll left the meeting at 10:45 A.M. As Vice-President, Director Halley commenced to facilitate the meeting.

MOTION: DIRECTOR SMITH MOVED; DIRECTOR LAWSON SECONDED TO RECONVENE TO REGULAR SESSION AT 10:56 A.M.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR PECK, SECONDED BY DIRECTOR SMITH, AND, UPON VOTE CARRIED, THE BOARD DIRECTED TRANSMITTAL OF THE DRAFT INTERGOVERNMENTAL AGREEMENT (IGA) AND TO INCLUDE NOTIFICATION THAT SHOULD THE IGA NOT BE EXECUTED BY THE DUE DATE OF FEBRUARY 28, 2022, THE DISTRICT WILL PROVIDE SEWER SERVICE AT A BASE RATE OF \$10.58 PER THOUSAND GALLONS OF SEWAGE TREATED, WITH A TWO PERCENT INCREASE PER MONTH THEREAFTER, UNLESS AND UNTIL THE DISTRICT AND THE TOWN REACH AN ALTERNATIVE ARRANGEMENT, OR THE DISTRICT DECIDES TO CEASE PROVIDING SEWER SERVICE TO THE TOWN.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR PECK, AND, UPON VOTE CARRIED, THE BOARD AGREED TO TERMINATE FURTHER NEGOTIATIONS FOR THE PURCHASE OF THE WATER RIGHTS FROM THE UNITED STATES FISH AND WILDLIFE SERVICE.

OTHER BUSINESS:

Zoom Meetings: The Board discussed various options for making the District board meetings open to the public.

ADJOURNMENT:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, UPON MOTION DULY MADE DIRECTOR LAWSON, SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE MEETING WAS ADJOURNED AT 11:10 AM.

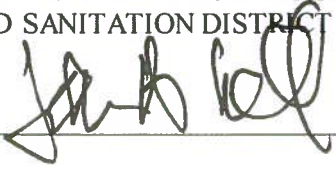
THE NEXT REGULAR MEETING IS SCHEDULED FOR
March 16, 2022

Respectfully submitted,



JoAnn Slivka
Secretary for the meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL February 16, 2022 MINUTES OF THE BACA GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



John Loll



Dale Halley



Mike Smith

William Peck



Vivia Lawson

ATTORNEY STATEMENT

Regarding Privileged Attorney-Client Communication

Pursuant to §24-6-402(2) (d.5) (II)(B), C.R.S., I attest that, in my capacity as the attorney representing the Baca Grande Water and Sanitation District, I attended the executive sessions on February 16, 2022, and it is my opinion that the portion of the executive session that was not recorded constituted attorney-client privileged communications.



Marcus J. Lock

General Counsel

Baca Grande Water and Sanitation District



DISTRICT MANAGER REPORT

To: Baca Grande Water and Sanitation District Board of Directors
 From: JoAnn Slivka, District Manager
 Date: February 11, 2022

Statutory and Compliance Schedules – 2022

Calendar items related to the 2022 Election are shaded in blue-

| 2022 Regular Mail Ballot Election Calendar- May 3, 2022 | | |
|---|--|---|
| ✓1-23-22 | First day to be able to provide the call for nominations between 100 days and 75 days before a regular special district election. The call shall state the special district director offices to be voted upon, where a Self-Nomination and Acceptance form may be obtained, the deadline for submitting the Self-Nomination and Acceptance form to the Designated Election Official, and information on obtaining an absentee ballot | 1-13.5-501(1) 1-13.5-501(1.5) 1-13.5-501(1.7) |
| ✓1-31-22 | Forms W-2 Filing Deadline Forms W-2 and 1099-MISC Distribution Deadline | |
| ✓1-31-22 | Budget Due: A certified copy of the adopted budget, which includes the budget message, for the current fiscal year (the special district fiscal year is the calendar year) must be filed with the Division no later than this date. | |
| ✓2-17-22 | Last day to provide the call for nominations. | 1-13.5-501(1) 1-13.5-501(1.5) 1-13.5-501(1.7) |
| 2-25-22 | Last day Self-Nomination and Acceptance forms must be filed with the Designated Election Official or, if none has been designated, with the presiding officer or the Secretary of the Board of Directors (no earlier than January 1st and no later than the normal close of business on the 67th day before the election). | 1-13.5-303(1) 1-13.5-303(4) 1-45-108(1)(c) |
| 2-28-22 | Last day to file Affidavits of Intent to be a Write-in Candidate with Designated Election Official (not later than 64 days before the election). | 1-13.5-305 1-13.5-513(1) 1-13.5-513(3) |
| | | |

Election Update:

- May 3, 2022, is the designated Regular Election date; at that time there will be three (3) Board of Directors' positions that will need to be filled. The seats for John Loll, Dale Halley and Vivia Lawson will be open. The terms will be three (3) years.
- The Call for Nominations has been published in the Saguache Crescent and the Crestone Eagle. Election information has been posted on the District web site.
- Should we have an election it will be a mail ballot election.
- Self-Nomination forms are due February 25, 2022
- Ms. DeBon and I attended the second DOLA Election training on February 3, 2022

Town of Crestone

- The Town of Crestone has been presented with a draft of the intergovernmental agreement for their consideration.

Viaero Wireless

- Mr. Kyle DeNardo from Viaero will be at the February meeting to present his proposal to the board. Information will be included in the February board packet.

2022 Insurance Policy Renewals

- I have completed a draft of the Pinnacle premium audit due March 1, 2022.

2022 I.T. Updates

- **Caselle Connect Software Updates:**

We are beginning to prep for the Tax Certification module that will allow us to prepare the annual Tax Certification Notices as a full package through the billing software. The first step was to complete a questionnaire of our processes and share any templates that we have in place already. This has been completed and submitted to Caselle. We are scheduled for training on February 17, 2022.

- **Server Upgrade:**

WSB delivered our new server on Tuesday, February 8 and began preparations for the install and migration from the old server to the new. The migration is scheduled for the weekend of February 11.

- **Xerox WorkCentre Lease Agreement:**

The proposal to replace our current Xerox work center with a new VersaLink C7030 unit for another 60 months has been submitted to Xerox. We have not received an ETA for delivery yet.

- **G Suite- Google Apps:**

Google announced that on July 1, 2022, all users that have Google Apps Legacy free will need to convert to Google Apps paid. The G Suite legacy free edition will no longer be available starting May 1, 2022, Google will then begin to transition users to Google Workspace, which can be used at no cost until July 1, 2022. For the District the price will be \$72 per user, per year. The District has over 25 Google accounts; I have been working with WSB on creating group accounts and eliminating any unnecessary accounts.

Public Communications- Water Assistance Program

- We are excited to announce that the District has applied for and has been accepted to participate in a new addition of the Leap program. Low Income Household Water Assistance Program (LIHWAP) provides funds to assist low-income households with water and wastewater bills.

Master Plan and CIP Updates

- Nick Marcotte is scheduled to come on site March 9, 2022 to meet with Mr. Potter and I to discuss updates to the master plan.

Personnel Updates

- We have met with all staff to set 2022 goals. We will meet again later in the summer for performance reviews and status of goals
- Administration staff has attended two webinars on Xpress Bill Pay, one for reports and the other on Real Time payments. Following the training they began creating new customer reports that show new paperless bills signups, auto pays, etc. As of January we have fifteen new customers sign up for paperless billing.
- The Operations staff has been plagued with the Covid this month with three of the operators having been infected. Most had mild symptoms unfortunately one was hospitalized, as of this writing he has been released and is recovering at home.

Citizen Question from January Meeting

At the January meeting a citizen had two questions/comments regarding sales taxes and services outside of the district.

- Special Districts do not have the authority to impose a sales tax. Sales tax is imposed by state and municipal governments.
- Special Districts are allowed to provide service outside of their district.

UPCOMING EVENTS:

➤ Douglas County Commissioners Meetings

Listen in and ask questions! The Douglas County Commissioners are hosting weekly work sessions on the RWR proposal. You can watch these meetings online.

1. Wednesday, February 23 at 9am – Environmental Impacts
2. Monday, February 28 at 1pm – Front Range Impacts
3. Saturday, March 26, San Luis Valley Meeting

ZOOM Link: <https://www.douglas.co.us/government/commissioners/commissioners-weekly-schedule/>

➤ Rio Grande State Of The Basin Symposium

Join this annual community conversation about our water, threats and opportunities!

Engage and learn how you can help sustain the agriculture, environment and economy of the San Luis Valley. Registrants will receive more information and a Zoom link prior to the February 26th event.

Date: February 26

Time: 9:00 am - 1:00 pm

Website: <https://mailchi.mp/80a57f097889/2022-rio-grande-state-of-the-basin>

ADMINISTRATIVE REPORT - JANUARY 2022

UTILITY BILLING ACTIVITY

Customer Utility Billing

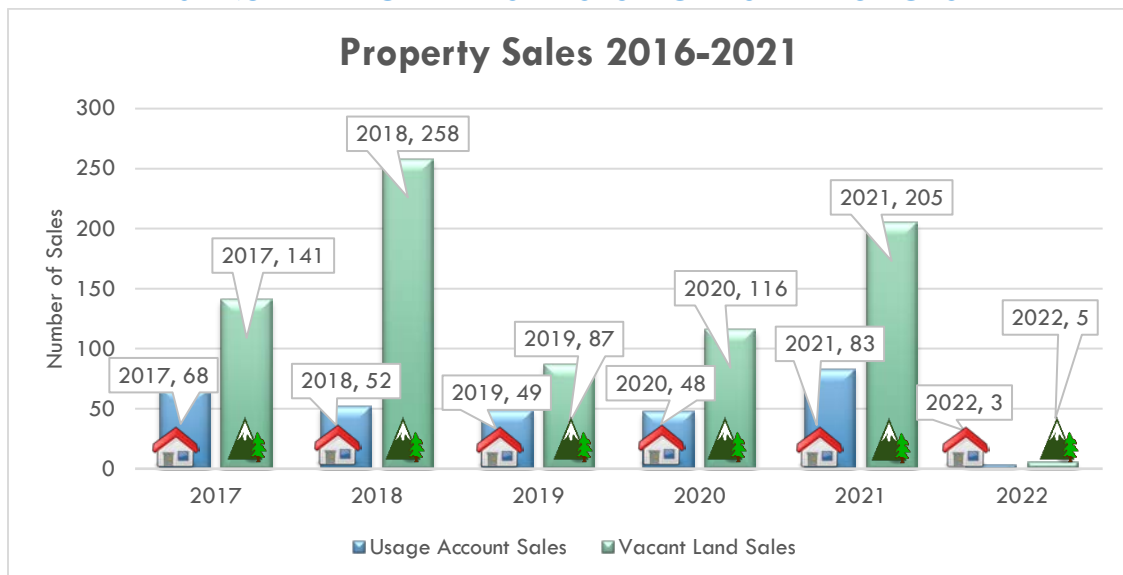
| Billing Category | Number of Accts | Amount Billed |
|--------------------------------|-----------------|---------------|
| Late Fees | 57 | \$ 855.00 |
| Usage Customers Billed - Water | 795 | \$41,658.34 |
| Usage Customers Billed - Sewer | 772 | \$30,421.93 |
| Transfer Fees | 11 | \$2,750.00 |
| On/Off Fees | 3 | \$100.00 |
| Availability of Service Billed | 1484 | \$287,100.00 |

Town of Crestone Sewer

| Month | Total Monthly Flow (gallons) | Amount Billed |
|-----------|------------------------------|---------------|
| January | 461,135 | \$2,425.57 |
| February | | |
| March | | |
| April | | |
| May | | |
| June | | |
| July | | |
| August | | |
| September | | |
| October | | |
| November | | |
| December | | |

| | | |
|---------------|----------------|-------------------|
| Totals | 461,135 | \$2,425.57 |
|---------------|----------------|-------------------|

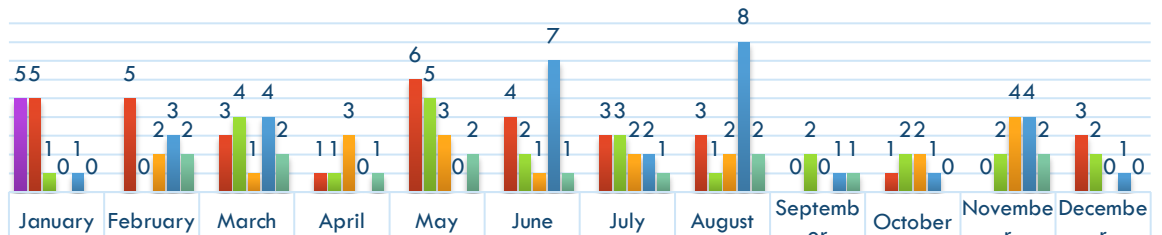
JANUARY PROPERTY SALES: 3 HOMES 5 LOTS



2022 WATER-SEWER HOOKUP APPLICATIONS

5 - APPLICATION(S) RECEIVED IN JANUARY

Water-Sewer Hookups 2016-2022

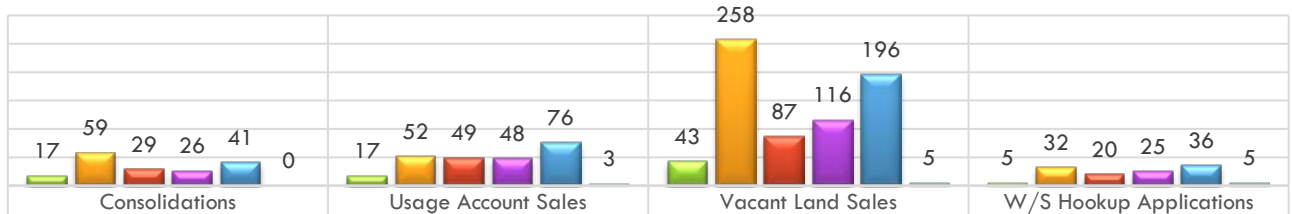


| | | | | | | | | | | | | |
|---------------------|---|---|---|---|---|---|---|---|---|---|---|---|
| ■ 2022=5 hookups | 5 | | | | | | | | | | | |
| ■ 2021=35 hookups | 5 | 5 | 3 | 1 | 6 | 4 | 3 | 3 | 0 | 1 | 0 | 3 |
| ■ 2020=25 hookups | 1 | 0 | 4 | 1 | 5 | 2 | 3 | 1 | 2 | 2 | 2 | 2 |
| ■ 2019 = 20 hookups | 0 | 2 | 1 | 3 | 3 | 1 | 2 | 2 | 0 | 2 | 4 | 0 |
| ■ 2018= 32 hookups | 1 | 3 | 4 | 0 | 0 | 7 | 2 | 8 | 1 | 1 | 4 | 1 |
| ■ 2017= 14 hookups | 0 | 2 | 2 | 1 | 2 | 1 | 1 | 2 | 1 | 0 | 2 | 0 |

■ 2022=5 hookups ■ 2021=35 hookups ■ 2020=25 hookups ■ 2019 = 20 hookups ■ 2018= 32 hookups ■ 2017= 14 hookups

2022 PROPERTY TRENDS

District Property Trends 2016-2022



| | | | | |
|--------|----|----|-----|----|
| ■ 2017 | 17 | 17 | 43 | 5 |
| ■ 2018 | 59 | 52 | 258 | 32 |
| ■ 2019 | 29 | 49 | 87 | 20 |
| ■ 2020 | 26 | 48 | 116 | 25 |
| ■ 2021 | 41 | 76 | 196 | 36 |
| ■ 2022 | 0 | 3 | 5 | 5 |

■ 2017 ■ 2018 ■ 2019 ■ 2020 ■ 2021 ■ 2022



NEWS

February 1, 2022

Low-Income Household Water Assistance Program (LIHWAP)



The LEAP assistance program now includes help with water and waste/sewer service bills. [Find out how to apply through the State's website](#)

COLORADO DEPARTMENT of HUMAN SERVICES-(CDHS) received additional funding from the federal government to assist low-income households with their water and waste/sewer services.

Low-Income Household Water Assistance Program-(LIHWAP)

was created to help and provide a benefit to qualifying households for the following services ...

- to help reconnect disconnected drinking water or waste/sewer services
- to help the household if facing disconnection with their drinking water and waste/sewer services
- to help with a past due amount for drinking water and waste/sewer services

***Funds are limited and are on a first come first serve basis

To qualify for this assistance, the household must meet these criteria-

1. Be approved for LEAP during November 1, 2021 - April 30, 2022
2. Complete the **addendum** within the LEAP application and submit a copy of your water bill
3. Must pay drinking water services and/or waste/sewer services directly to a water vendor
4. Services must be in disconnected, facing disconnection, or have a past due amount on the bill.

For households whose water and waste/sewer services are included in their rent, have group metering, or pay through their property management/landlord, please refer to the Emergency Rental Assistance Program (ERAP) <https://cdola.colorado.gov/rental-mortgage-assistance>

Baca Grande Water and Sanitation District

Monthly Operations Report

February 16th, 2022

Operations Updates

➤ Personnel

- Short staffed for last couple of weeks
- 3 of 5 operators contracted Covid-19
- 1 employee has recovered and is back to work
- 1 employee is severely ill and has made multiple trips to the hospital and doctors office. Estimated date of return is unknown.
- 1 employee is expected to return to work on Monday.

➤ AWWTP

- Plant ran out of propane
- Caused several water leaks
- Upset the microbiology of the plant
- Heroic efforts by operations staff to help correct the problems during staffing shortage

➤ Meter Pit Issues

- 9 new applications in 2022
- 10 Pit that have been on order since April 2021 are supposed to come in this Month to cover 10 active application from 2021
- 20 more pits hopefully arriving in June

➤ Auto Sampling Equipment

- 2 Auto Samplers Purchased
- ETA is early March

➤ Reduce water usage for Winter 2022

- Shumei Sewer line issue
- Chama Ling Water line issue
- We have saved and estimated 1,500,000 Gallons of water by not running the in December and January.
- Colder winters may still cause issues
- Capital improvements needed for permanent fixes

➤ **Water and Sewer Mainline Extensions**

- Nothing new to report at this time

➤ **Unaccounted Water**

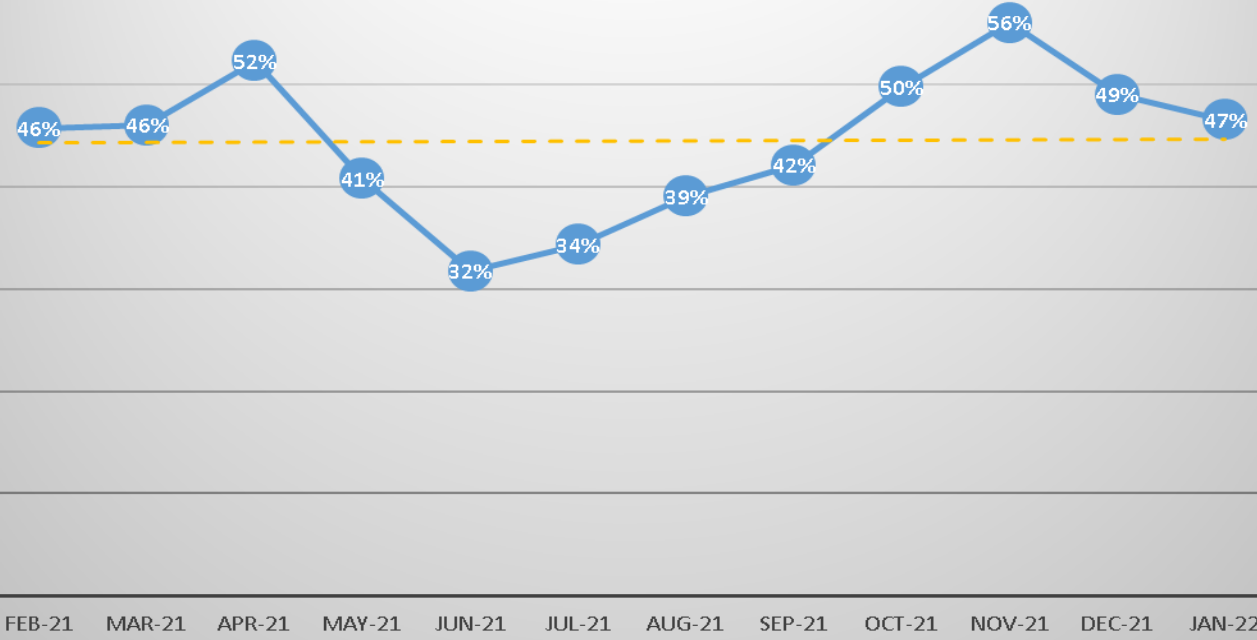
- Wells 17 and 18 produced 4,401,041 gallons of water in the month of January.
- The District sold its customers 2,353,000 gallons of water in the month of January, leaving 2,048,041 gallons unaccounted for.
- 48% of the water produced is unaccounted for in the month of January.

➤ **Aspen WWTP and Town of Crestone Loading**

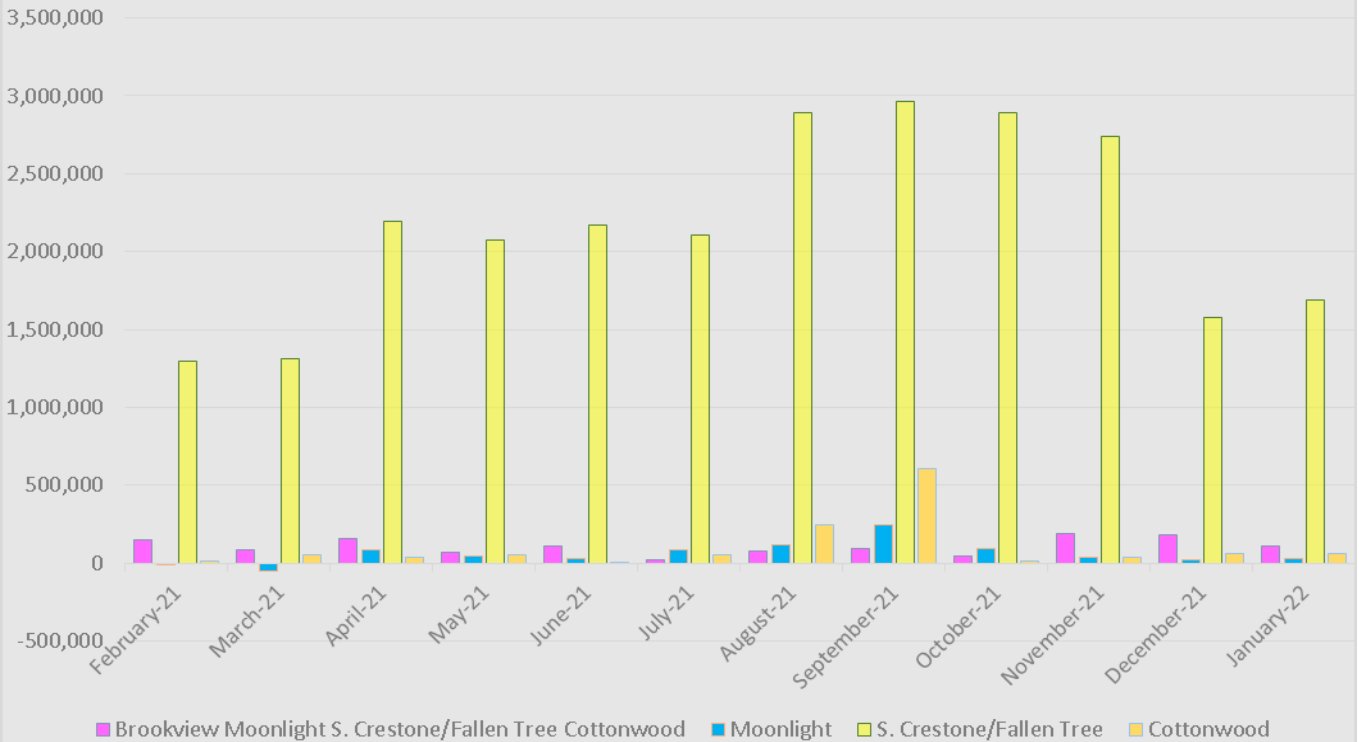
- Aspen WWTP averaged 41% of hydraulic loading capacity in the month of January, the Town of Crestone contributed and average of 23% of the treatment plants hydraulic load.
- Aspen WWTP averaged 79% of organic loading capacity in the month of January. The Town of Crestone contributed an average of 27% of the treatment plants organic load.

Total Unaccounted Water by Month

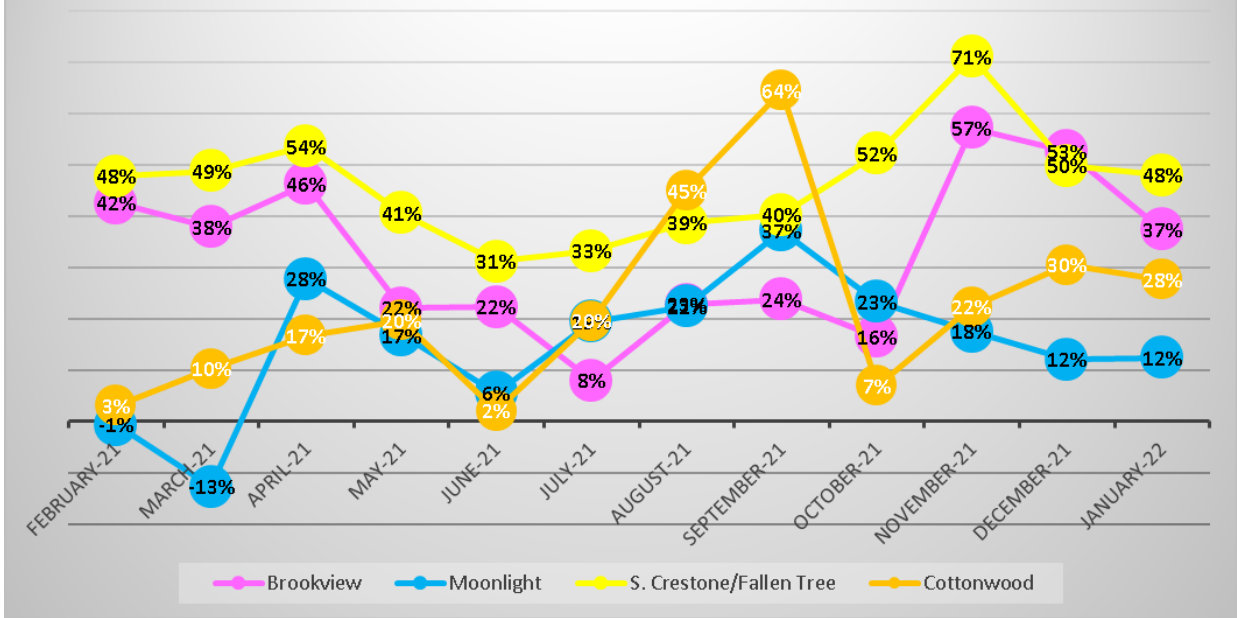
—●— % Unaccounted - - - Running Annual Average 44%



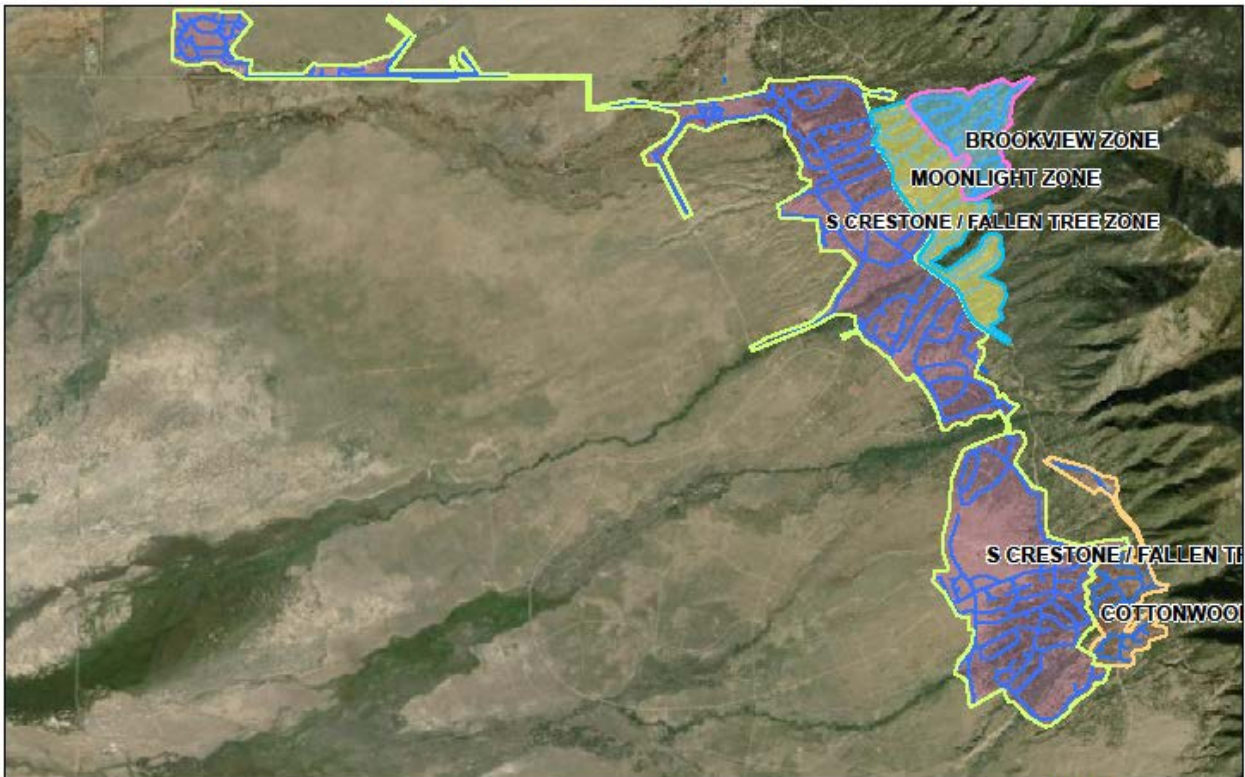
Total Monthly Unaccounted in Gallons



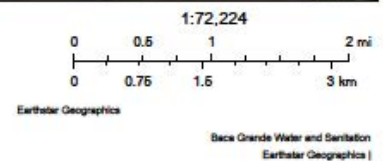
Monthly Unaccounted Water By Pressure Zone



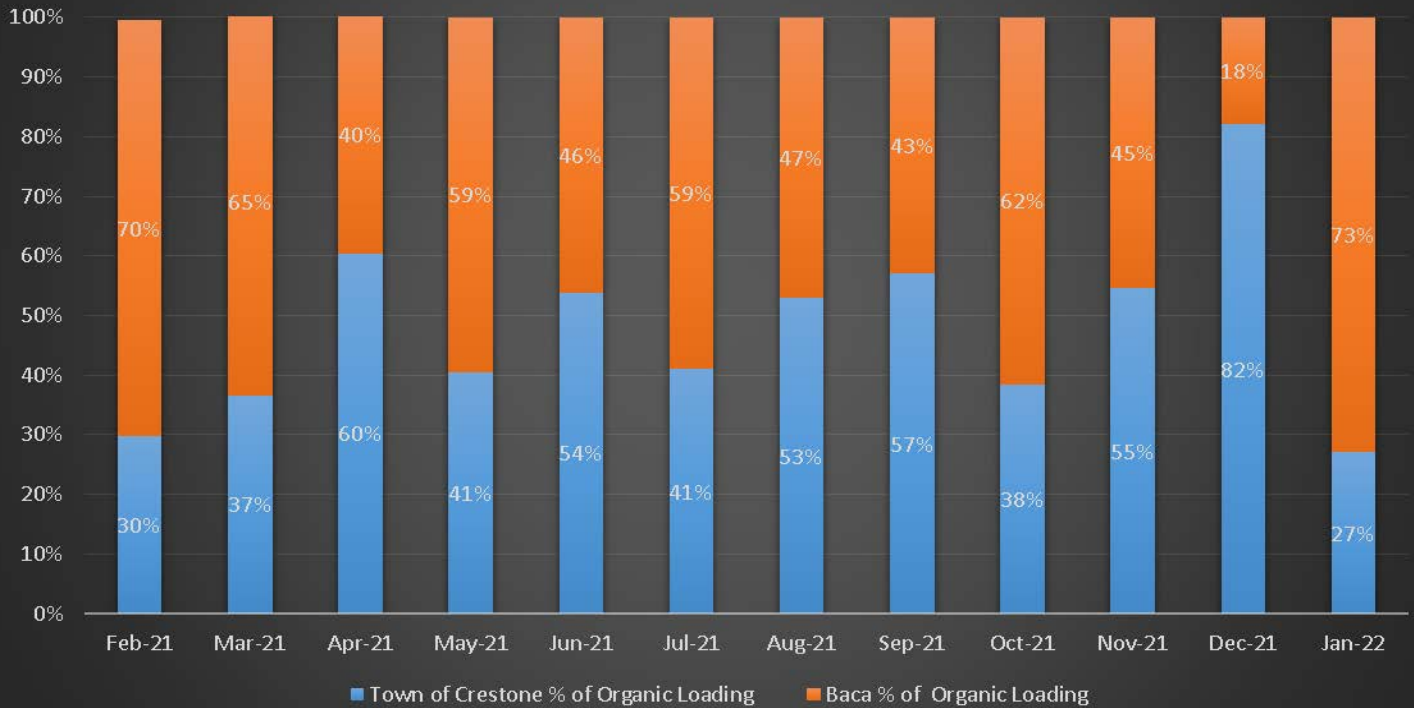
BGWS D Unaccounted Water Zone's



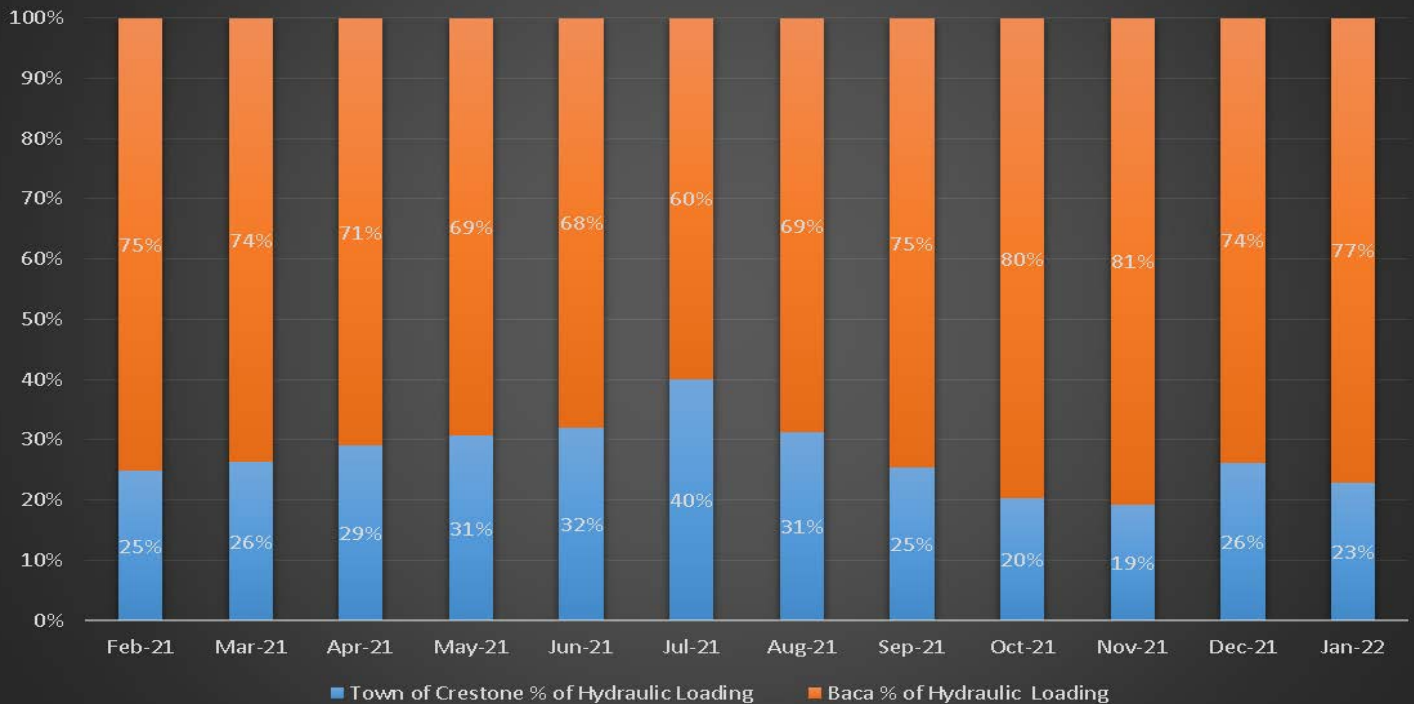
12/10/2020, 3:43:14 PM



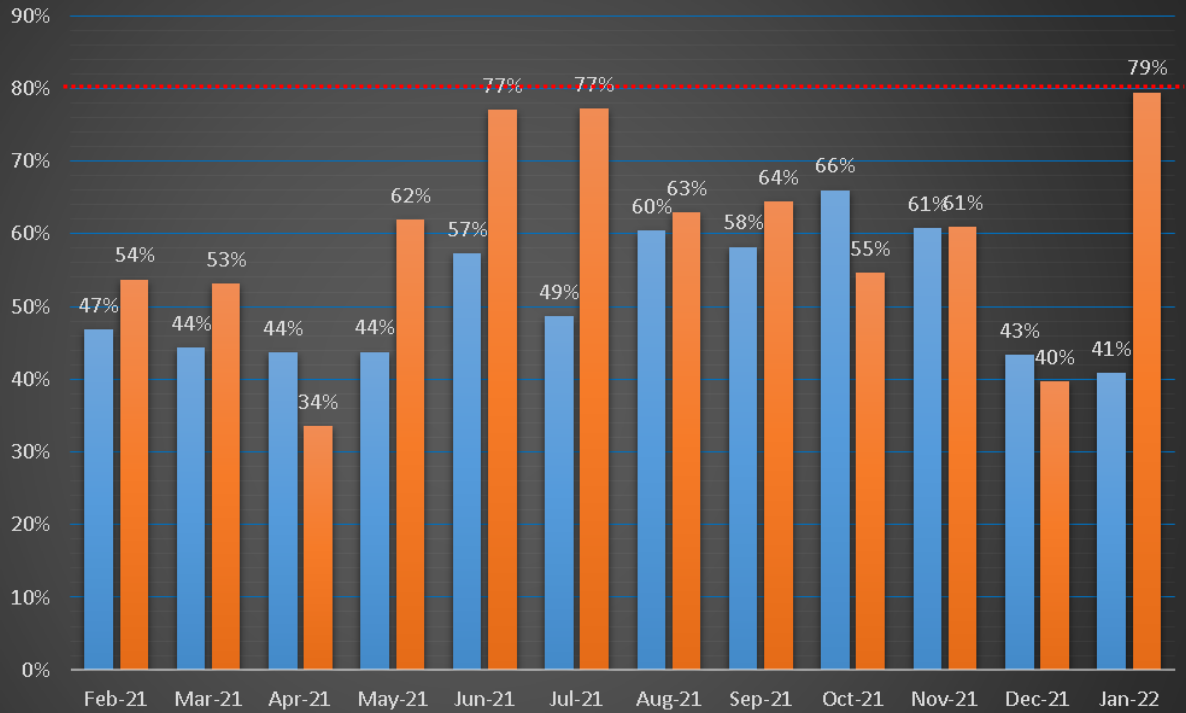
Average % of Total Organic Loading of Aspen Wastewater Treatment Plant by Month of 2021



Average % of Total Hydraulic Loading of Aspen Wastewater Treatment Plant by Month 2021-2022



Percentage of Plant Capacities by Month at Aspen Wastewater Treatment Plant



| | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 |
|---------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| ■ Plant % of Hydraulic Capacity | 47% | 44% | 44% | 44% | 57% | 49% | 60% | 58% | 66% | 61% | 43% | 41% |
| ■ Plant % of Organic Capacity | 54% | 53% | 34% | 62% | 77% | 77% | 63% | 64% | 55% | 61% | 40% | 79% |

■ Plant % of Hydraulic Capacity ■ Plant % of Organic Capacity

Baca Grande Water
and Sanitation DistrictCheck Register - BGWSD new
Check Issue Dates: 2/1/2022 - 2/28/2022Page: 1
Feb 11, 2022 12:19PM

| Check Issue Date | Payee | Invoice Number | Invoice GL Account | Account Title | Check Amount |
|------------------|---------------------------------|----------------|--------------------|----------------------------|--------------|
| 92377 | | | | | |
| 02/16/2022 | A&M Pest & Termite Control, Inc | 729793 | 4-503000 | Repair & Maint | 75.00 |
| Total 92377: | | | | | 75.00 |
| 92378 | | | | | |
| 02/16/2022 | Applegate Group Inc. | 52104 | 4-506020 | Professional Fees | 550.00 |
| Total 92378: | | | | | 550.00 |
| 92379 | | | | | |
| 02/16/2022 | CEBT | INV 0046797 | 4-530500 | Health Insurance | 9,333.67 |
| Total 92379: | | | | | 9,333.67 |
| 92380 | | | | | |
| 02/16/2022 | Centratel, LLC | 2202022091 | 4-500406 | Phone Answering Service | 277.21 |
| Total 92380: | | | | | 277.21 |
| 92381 | | | | | |
| 02/16/2022 | Consolidated Communications | CC-22-02 | 4-505027 | Office / Cell Phones | 451.90 |
| Total 92381: | | | | | 451.90 |
| 92382 | | | | | |
| 02/16/2022 | Crestone Eagle Enterprises LLC | 8160 | 4-500510 | Advertising | 180.00 |
| 02/16/2022 | Crestone Eagle Enterprises LLC | 8622 | 4-500510 | Advertising | 144.00 |
| Total 92382: | | | | | 324.00 |
| 92383 | | | | | |
| 02/16/2022 | Dana Kepner Company, Inc. | 1554985-00 | 4-500409 | Software Maintenance | 2,437.45 |
| Total 92383: | | | | | 2,437.45 |
| 92384 | | | | | |
| 02/16/2022 | Deluca Gas Company, Inc. | U0120043 | 4-505020 | Aspen TP-Propane | 641.75 |
| 02/16/2022 | Deluca Gas Company, Inc. | U0120044 | 4-505020 | Aspen TP-Propane | 1,039.77 |
| 02/16/2022 | Deluca Gas Company, Inc. | U0480101 | 4-505026 | Shop, Yard, Office-Propane | 638.70 |
| Total 92384: | | | | | 2,320.22 |
| 92385 | | | | | |
| 02/16/2022 | DPC Industries, Inc. | 737000001-2 | 4-503300 | Chemicals Maintenance | 934.00 |
| Total 92385: | | | | | 934.00 |
| 92386 | | | | | |
| 02/16/2022 | Element Engineering, LLC | EE-22-02-00 | 4-506020 | Professional Fees | 140.00 |
| Total 92386: | | | | | 140.00 |
| 92387 | | | | | |
| 02/16/2022 | ENAUQA | 2001252-IN | 4-503019 | Repair & Maint-Aspen TP | 29.00 |

| Check Issue Date | Payee | Invoice Number | Invoice GL Account | Account Title | Check Amount |
|------------------|-------------------------------|----------------|--------------------|--------------------------------|--------------|
| Total 92387: | | | | | 29.00 |
| 92388 | | | | | |
| 02/16/2022 | ESRI INC. | 94189086 | 4-500409 | Software Maintenance | 850.00 |
| Total 92388: | | | | | 850.00 |
| 92389 | | | | | |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500450 | Utility Maintenance Tools | 84.53 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500403 | Office Supplies | 187.01 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500662 | Vehicle-Repairs and Maint | 41.98 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500403 | Office Supplies | 122.43 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-506099 | COVID 19-PPE and Supplies | 9.99 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500362 | Clothing Allowance | 110.45 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500500 | Training and Education | 149.99 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503001 | Repairs & Maint-Water Mains | 389.00 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500550 | Meals and Lodging | 8.88 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503019 | Repair & Maint-Aspen TP | 11.93 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503019 | Repair & Maint-Aspen TP | 20.07 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503019 | Repair & Maint-Aspen TP | 8.99 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503019 | Repair & Maint-Aspen TP | 7.74 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503002 | Repairs & Maint-Sewer(Gravity) | 120.00 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503002 | Repairs & Maint-Sewer(Gravity) | 288.26 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500460 | Utility Billing | 9.50 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500408 | Computer Support | 15.00 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500408 | Computer Support | 29.17 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500662 | Vehicle-Repairs and Maint | 101.80 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500450 | Utility Maintenance Tools | 2,092.51 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500450 | Utility Maintenance Tools | 171.01 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500401 | Postage | 100.00 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500500 | Training and Education | 100.00 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500550 | Meals and Lodging | 14.76 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-503019 | Repair & Maint-Aspen TP | 94.49 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500362 | Clothing Allowance | 191.66 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-505027 | Office / Cell Phones | 907.64 |
| 02/16/2022 | FirstBank | FB-22-01 | 4-500362 | Clothing Allowance | 39.99 |
| Total 92389: | | | | | 5,086.76 |
| 92390 | | | | | |
| 02/16/2022 | Freedom Mailing Services, INC | 42114 | 4-500510 | Advertising | 607.86 |
| 02/16/2022 | Freedom Mailing Services, INC | 42210 | 4-500460 | Utility Billing | 923.84 |
| Total 92390: | | | | | 1,531.70 |
| 92391 | | | | | |
| 02/16/2022 | Fromm & Company LLC | 2022-1 | 1-506045 | Accounting | 3,392.00 |
| Total 92391: | | | | | 3,392.00 |
| 92392 | | | | | |
| 02/16/2022 | Grainger | 9195522256 | 4-500450 | Utility Maintenance Tools | 3.21 |
| Total 92392: | | | | | 3.21 |

| Check Issue Date | Payee | Invoice Number | Invoice GL Account | Account Title | Check Amount |
|------------------|----------------------------------|----------------|--------------------|-----------------------------|--------------|
| 92393 | | | | | |
| 02/16/2022 | Hach Company | 12862064 | 4-503008 | Repairs & Maint-Well No. 18 | 2,973.60 |
| Total 92393: | | | | | 2,973.60 |
| 92394 | | | | | |
| 02/16/2022 | Hoch, Vickie | VH-01-22 | 4-120070 | Accounts Receivable | 49.51 |
| Total 92394: | | | | | 49.51 |
| 92395 | | | | | |
| 02/16/2022 | John Deere Financial | A89860 | 4-503000 | Repair & Maint | 9.98 |
| 02/16/2022 | John Deere Financial | A94885 | 4-500450 | Utility Maintenance Tools | 255.86 |
| Total 92395: | | | | | 265.84 |
| 92396 | | | | | |
| 02/16/2022 | Law of the Rockies | LOR-22-01 | 1-506030 | Legal | 1,764.72 |
| 02/16/2022 | Law of the Rockies | LOR-22-01 | 1-506030 | Legal | 522.50 |
| Total 92396: | | | | | 2,287.22 |
| 92397 | | | | | |
| 02/16/2022 | North Line GIS, LLC | 2786 | 4-506022 | Professional Fees-GIS | 480.00 |
| Total 92397: | | | | | 480.00 |
| 92398 | | | | | |
| 02/16/2022 | Peregrino, Dora | 220125-PER | 4-503025 | Repair & Maint-Office | 120.00 |
| 02/16/2022 | Peregrino, Dora | 220211-PER | 4-503025 | Repair & Maint-Office | 120.00 |
| Total 92398: | | | | | 240.00 |
| 92399 | | | | | |
| 02/16/2022 | Pinnacol Assurance | 20768967 | 4-530600 | Worker's Compensation Insur | 908.00 |
| Total 92399: | | | | | 908.00 |
| 92400 | | | | | |
| 02/16/2022 | Pipestone Equipment, LLC | 12273 | 4-503001 | Repairs & Maint-Water Mains | 2,354.00 |
| Total 92400: | | | | | 2,354.00 |
| 92401 | | | | | |
| 02/16/2022 | Pitney Bowes Global Financial Se | 3315112346 | 4-500401 | Postage | 80.01 |
| Total 92401: | | | | | 80.01 |
| 92402 | | | | | |
| 02/16/2022 | Saguache Crescent | SC-22-02 | 4-500510 | Advertising | 46.80 |
| Total 92402: | | | | | 46.80 |
| 92403 | | | | | |
| 02/16/2022 | Sangre De Cristo Lab, Inc. | 23599 | 4-500250 | Testing | 90.00 |

| Check Issue Date | Payee | Invoice Number | Invoice GL Account | Account Title | Check Amount |
|------------------|-------------------------------|----------------|--------------------|------------------------------|--------------|
| Total 92403: | | | | | 90.00 |
| 92404 | | | | | |
| 02/16/2022 | Sherwin-Williams | 7212-7 | 4-500451 | Supplies | 158.57 |
| Total 92404: | | | | | 158.57 |
| 92405 | | | | | |
| 02/16/2022 | UNCC | 222010109 | 4-500530 | Locates | 10.40 |
| Total 92405: | | | | | 10.40 |
| 92406 | | | | | |
| 02/16/2022 | Upper Case Printing, Ink | 17881 | 4-500510 | Advertising | 271.44 |
| Total 92406: | | | | | 271.44 |
| 92407 | | | | | |
| 02/16/2022 | US Fish and Wildlife Service | USFW | 4-500100 | Raw Water USFSWS | 2,931.24 |
| Total 92407: | | | | | 2,931.24 |
| 92408 | | | | | |
| 02/16/2022 | USA BlueBook | 854992 | 4-503019 | Repair & Maint-Aspen TP | 25.05 |
| Total 92408: | | | | | 25.05 |
| 92409 | | | | | |
| 02/16/2022 | Valley Electric | 33294 | 4-503022 | Repair & Maint-Lift Stations | 630.00 |
| 02/16/2022 | Valley Electric | 33314 | 4-503022 | Repair & Maint-Lift Stations | 360.00 |
| Total 92409: | | | | | 990.00 |
| 92410 | | | | | |
| 02/16/2022 | Waste Management Monte Vista | 1161910-252 | 4-505029 | Trash and Recycling Services | 104.24 |
| 02/16/2022 | Waste Management Monte Vista | 1162250-252 | 4-505029 | Trash and Recycling Services | 70.23 |
| 02/16/2022 | Waste Management Monte Vista | 1164629-252 | 4-505029 | Trash and Recycling Services | 105.14 |
| 02/16/2022 | Waste Management Monte Vista | 1164959-252 | 4-505029 | Trash and Recycling Services | 70.80 |
| Total 92410: | | | | | 350.41 |
| 92411 | | | | | |
| 02/16/2022 | World Fuel Service, Inc. Land | 1918306-415 | 4-500661 | Gas and Oil | 1,021.10 |
| 02/16/2022 | World Fuel Service, Inc. Land | 1918306-415 | 4-500663 | Diesel Fuel | 246.15 |
| Total 92411: | | | | | 1,267.25 |
| 92412 | | | | | |
| 02/16/2022 | WSB Computer Services, Inc. | 82404 | 4-500408 | Computer Support | 86.25 |
| Total 92412: | | | | | 86.25 |
| 92413 | | | | | |
| 02/16/2022 | Xerox Corp. | 015555845 | 4-500402 | Copier Lease and Equipment | 237.69 |

| Check Issue Date | Payee | Invoice Number | Invoice GL Account | Account Title | Check Amount |
|---------------------|-------|-------------------|-----------------------|---------------|-----------------|
| Total 92413: | | | | | 237.69 |
| Grand Totals: | | | | | 43,839.40 |