

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: May 17, 2013
TIME: 8:00 A.M.
PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approval of Minutes from the April 19, 2013 Regular Meeting (enclosure).
 - Operations Report (enclosure).
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II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

- A. _____

III. OPERATIONS

- A. Discuss status of Corrosion Control Study.
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- B. Consider adoption of Emergency Response Plan (enclosed) and approval of contracts with service providers necessary for execution thereof as follows:
1. Independent Contractor Agreement for Emergency HVAC and Plumbing Services between the District and Vendola Plumbing & Heating, Inc. (enclosure - fee schedule).
 2. Independent Contractor Agreement for Emergency Excavation and Large Equipment Services between the District and Skoglund Excavating, Inc. (enclosure - fee schedule).
 3. Independent Contractor Agreement for Emergency Water and Sewer Repair Services between the District and Potter Excavation (enclosure - fee schedule).
 4. Independent Contractor Agreement for Emergency Excavation and Large Equipment Repairs between the District and RMS Utilities, Inc. (enclosure - fee schedule).
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- C. Discuss status of removal and hauling of bio solids (enclosure).
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IV. CAPITAL IMPROVEMENTS

- A. Review capital funding scenarios (enclosures).
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- B. Discuss status of Water Conservation Project.
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1. Status of Grant Funding by the Department of Local Affairs (“DOLA”) (enclosure).
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2. Consider Award of Contract for Engineering Services for Preparation of Preliminary Engineering Report (to be distributed at the meeting).
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3. Discuss status of Supplemental Environmental Project.
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- C. Review cost versus benefit proposal regarding potential purchase of backhoe (to be distributed at the meeting).
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D. Discuss Engineering Services

V. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending May 17, 2013 as follows (to be distributed under separate cover):

	Period Ending May 17, 2013
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

- B. Review and accept unaudited financial statements for the period ending April 30, 2013, current schedule of cash position and cash flow projection (to be distributed under separate cover).
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VI. LEGAL MATTERS

- A. Consider approval of Resolution No. 2013-05-01 Regarding FACT Act (enclosure - Exhibit A, Identity Theft Prevention Program).
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VII. EXECUTIVE SESSION MATTERS (§24-6-402(4) (b), (e) and (f), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

- A. Water Matters.
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- B. Personnel Matters.
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VIII. OTHER BUSINESS

- A. Discuss Article and June 2013 publication in the Crestone Eagle.
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B. _____

IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
JUNE 21, 2013.**