

# BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South  
Crestone, Colorado 81131

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Vicki Matthews	President	2014/May 2014
Martin Macaulay	Vice President	2014/May 2014
Cindy Reinhardt	Treasurer	2016/May 2016
Kyle Grote	Secretary	2016/May 2016
Parvin J. Johnson, Sr.	Assistant Secretary	2016/May 2016

DATE: August 17, 2012  
TIME: 8:00 A.M.  
PLACE: BGW&SD Shop  
57 Baca Grant Way South  
Crestone, Colorado 81131

### I. ADMINISTRATIVE MATTERS

- A. Present disclosures and potential conflicts of interest.
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- B. Approve Agenda.
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- C. Review and consider approval of the July 20, 2012 Regular Meeting Minutes (enclosure).
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### II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

- A. \_\_\_\_\_

### III. WATTER MATTERS

- A. \_\_\_\_\_

### IV. OPERATIONS

- A. Review Operations Report (enclosure).
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- B. Discuss status of Corrosion Control Study and design submittal for implementation of soda ash as water treatment method.
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- C. Discuss notary services provided by the District.
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V. CAPITAL IMPROVEMENTS

- A. Review and discuss Engineer's Report (enclosure).
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- B. Review and consider approval of Independent Contractor Agreement between the District and Olsson Associates for design and permitting of Dharma Ocean Lift Station and Stables Lift Station (enclosure).
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- C. Review proposals from Timber Line Electric and Control Corporation and Ute Electric LLC and consider award of contract for Cottonwood/Shumei Electrical and Instrumentation improvements (enclosures).
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- D. Status of proposals from Timber Line Electric and Control Corporation and for SCADA Integration and Reporting Enhancements at office computers.
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- E. Status of proposal from Olsson Associates for design of Supplemental Environmental Project (enclosures).
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VI. FINANCIAL MATTERS (at approximately 10:00 A.M.)

- A. Review and approve the payment of claims for the period ending August 17, 2012 as follows (to be distributed under separate cover):

	Period Ending August 17, 2012
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
<b>Total Claims</b>	<b>\$</b>

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B. Review and accept unaudited financial statements for the period ending July 31, 2012 and current schedule of cash position (enclosure).

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C. Review current cash flow analysis (to be distributed at the meeting).

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D. Discuss process for certifying delinquent accounts to Saguache County Treasurer (deadline for 2011 was October 29th).

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E. Discuss status of grant funding applications and research.

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F. Consider appointment of District Accountant to prepare the 2013 Budget and set date for public hearing to adopt the 2013 Budget (proposed date is November 16, 2012).

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G. Review rate comparison (enclosures).

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VII. LEGAL MATTERS

A. Review and consider approval of Pipeline Lease Agreement between the District and the Baca Grande Property Owners' Association (enclosure).

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B. \_\_\_\_\_

VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4) (b) and (e), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

A. Water Matters.

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B. Personnel - (§24-6-402(4)(f), C.R.S.)

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C. Farner Enterprises, Inc. construction matters.

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- D. Brown and Caldwell construction design matters.
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IX. OTHER BUSINESS

- A. Discuss Article for October 2012 publication in the Crestone Eagle.
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X. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR  
SEPTEMBER 28, 2012.**