



## **Baca Grande Water & Sanitation District**

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### **NOTICE OF PROCEEDINGS BACA GRANDE WATER & SANITATION DISTRICT**

Chairman Clem Gasseling called the Regular Meeting of the Baca Grande Water & Sanitation District to order at 9:10 A.M. on Friday, January 19, 2007 at the District office in Crestone, Colorado.

Directors present were Clem Gasseling, Lisa Cyriacks, Philip Madonna, Chris Canaly and Charles Grant. Also present were Scott Johnson, Deb Phenicie and Darla Tiernan of the Administrative Office.

#### **MINUTES**

The Minutes of the Regular Meeting of December 15, 2006 were unanimously approved on a motion by Director Grant, seconded by Director Cyriacks.

The Minutes of the Special Meeting of December 22, 2006 were unanimously approved on a motion by Director Grant, seconded by Director Cyriacks.

#### **LIST OF BILLS PAID**

The List of Bills Paid for the period of 12/15/06 – 01/18/07 was confirmed on a motion by Director Grant, seconded by Director Cyriacks, and approved unanimously.

#### **LEGAL REPORT**

##### **EVERHARDT**

Mr. Johnson presented the Board with correspondence between Attorney Schwiesow and Attorney Pamp concerning the potential Everhardt lawsuit.

#### **WELL METERING**

Attorney Schwiesow will draft a letter to Jim DuBois at the U.S. Department of Justice concerning our well locations and the upcoming deadline to begin meter wells that produce 50 gpm or greater.

#### **ENGINEER'S REPORT**

##### **GIS**

GIS software has been installed and an aerial base map has been loaded. Preliminary entries have been made to begin the mapping process.

#### **SEWER FREEZE**

The sewer line above Spanish Creek on the old Mine Road has been repeatedly freezing. The District will be purchasing a generator that will run a steam machine for future circumstances like this. The generator will also serve as a back-up power source for any of our lift stations. When the ground thaws, the cleanouts along this stretch will be replaced with manholes. In addition, a permanent underground heat source will be installed as well.

#### **ADMINISTRATIVE REPORT**

##### **2007 BUDGET AMENDMENT**

There was a unanimous vote on a motion by Director Cyriacks, seconded by Director Madonna to amend the 2007 Budget to reflect the total repay amount of the 2007 Wells Fargo Refinanced Lease to be \$386,879.84.

**PART-TIME POSITION**

There is an opening for a permanent part-time bookkeeping and reception position. The Board requested that this position be advertised for at least two weeks.

**NEW BUSINESS**

There was no new business before the Board at this time.

**OLD BUSINESS**

**MEETING OF THE BOARDS**

The Board requested that Mr. Johnson schedule a meeting of this Board with the Baca Grande Property Owners Association Board.

**RATE STUDY**

The Board requested to see the preliminaries of last year's rate study by next meeting.

**HEALTH INSURANCE**

Mr. Johnson and Director Grant will meet in February to discuss various health insurance options for District staff members.

**HUMAN RESOURCES CONSULTANT**

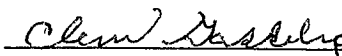
The Board requested that we add this item to February's agenda to revisit at that time.


**NEXT MEETING**

The next Regular Meeting was set for 9:00 A.M. on Friday, February 16, 2007 at the District Office in Crestone, Colorado.

**ADJOURNMENT**

The meeting was adjourned at 10:45 a.m. on a motion by Director Madonna, seconded by Director Cyriacks and unanimously approved.

  
Clem Gasseling, Chairman

  
Lisa Cyriacks, Secretary/Treasurer