
NOTICE OF REGULAR MEETING and AGENDA BACA GRANDE WATER AND SANITATION DISTRICT BOARD of DIRECTORS

WHEN: Wednesday, **October 21, 2026**

TIME: 9:00 AM

WHERE: **57 Baca Grant Way S Crestone CO 81131** and via **TELECONFERENCE VIA Zoom** [Ctrl+click to join Zoom meeting](#) (see below)

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Viva Lawson	President	2025/May 2029
Rick Hart	Vice-President	2025/May 2029
Mike Smith	Treasurer	2023/May 2027
David Karas	Director	2023/May 2027
Michael Plotnick	Secretary	2025/May 2029

****Requires Board Action***

a. CALL TO ORDER

- Present disclosures and potential conflicts of interest
 - Board Roll Call
 - Welcome guests
-

b. ***APPROVE AGENDA**

c. ***CONSENT AGENDA**

These items are considered routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- a. * Approve Minutes from the September, 2026 Regular Meeting
 - b. * Review and accept unaudited financial statements for the period ending August 31st, 2026 and current schedule of cash position
-

d. **PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN)**

Per Colorado Open Meetings Law, no Board discussion or action will take place until a later date, if necessary. Speakers must identify themselves with their full name and address. Each speaker's comments are limited to three minutes or less.

e. FINANCIAL MATTERS

- a. * Review and approve the updated check register for the period ending October 21st, 2026

General	\$8,341.99
Debt	\$
Capital	\$
Enterprise	\$68,189.12
Total	\$76,513.11

f. BOARD AND STAFF REPORTS

- a. Board of Director Matters
- District Manager Review
- b. District Manager Report (enclosure)
- Drought Update
 - 2027 Budget Draft Review (enclosure)
- c. Administrative Manager's Report (enclosure)
- d. Director of Utilities Report (enclosure)
-

g. LEGAL MATTERS

- a. * Public Hearing on Certification of Delinquent Accounts
-

h. EXECUTIVE SESSION

- a. Consideration of an executive session to discuss the Water Service Agreement between the District and the United States Fish and Wildlife Service, the current short-term amendment thereto, and potential long-term changes thereto (the "Subject Matters") pursuant to C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions from the District's general counsel on the Subject Matters, and C.R.S. Section 24-6-402 (4)(e)(I), to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators with respect to the Subject Matters.

i. ADJOURN

**** Requires Board Action***

**NEXT REGULAR MEETING IS SCHEDULED FOR
November 18, 2026**

In person at 57 Baca Grant Way S. Crestone CO, 81131 or Join Zoom Meeting

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 -- Passcode: 638055 -- One tap mobile - Dial by your location +1 346 248 7799 US (Houston)

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BACA GRANDE WATER AND SANITATION DISTRICT**

September 23, 2026 - 9:00 AM
District Office – 57 Baca Grant Way South
Crestone, Colorado 81131
Meeting held in person and via Zoom

ATTENDANCE

Directors in Attendance:

Vivia Lawson

Rick Hart

Mike Smith

Michael Plotnick

David Karas

Also in Attendance:

Alex San Filippo-Rosser , District Legal Counsel
Law of the Rockies

Diego Martinez, District Manager

Chad Tate, Director of Utilities

Natalie DeBon, Administrative Manager

Community Members and Guests:

Dan Gray

Michael Scully

CALL TO ORDER

President Lawson called the meeting to order at 9:01 AM.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

*Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. **No conflicts were disclosed.***

INTRODUCTIONS OF THE GUESTS:

Director Lawson welcomed guests.

AGENDA

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE AGENDA.

CONSENT AGENDA

The Board considered the following consent agenda items:

- APPROVE MINUTES FROM THE AUGUST, 2026 BOARD MEETING.
- APPROVE AND ACCEPT UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDING JULY 31ST, 2026 AND CURRENT SCHEDULE OF CASH POSITION.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR PLOTNICK, SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE CONSENT AGENDA.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. NO ACTION MAY BE TAKEN). *In accordance with the Colorado Open Meetings Law, no Board action will take place until a later date, if necessary. Please limit your comments to three minutes or less.*

None.

FINANCIALS

* Review and approve the updated check register for the period ending September 23, 2026(enclosure)

General	\$8,468.50
Debt	\$400.00
Capital	\$ 0
Enterprise	\$50,164.75
Total	\$59,033.25

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED SEPTEMBER CHECK REGISTER AS PRESENTED.

STAFF REPORTS

The Board reviewed and discussed the staff reports included in the Board packet, which are attached to the minutes as supporting documents.

DROUGHT

Mr. Martinez presented the updated drought policy. The update includes the addition of three local drought indicators to better reflect the District's unique water sources and conditions.

The Board agreed to use drought level terminology consistent with the Drought Monitor and to retain the established names for the drought levels, including "Extreme" and "Exceptional."

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR HART AND UPON VOTE, UNANIMOUSLY CARRIED, THE BOARD APPROVED THE UPDATED DROUGHT POLICY, WITH REQUEST TO NOT CHANGE DROUGHT LEVEL NAMES.

LEGAL MATTERS

USFWS

The Board discussed the ongoing USFWS negotiation process and consideration of different strategies for negotiations. The topic will be added to next month's agenda for discussion in executive session.

AFFORDABLE HOUSING

The Board continued its discussion regarding the potential waiver of certain District fees related to affordable housing.

MOTION: FOLLOWING DISCUSSION, UPON MOTION DULY MADE BY DIRECTOR LAWSON, SECONDED BY DIRECTOR SMITH AND UPON VOTE, WITH DIRECTOR HART OPPOSED AND ALL OTHER DIRECTORS IN FAVOR, THE BOARD APPROVED THE PROPOSED RESOLUTION, SUBJECT TO LEGAL COUNSEL UPDATING THE RESOLUTION, TO ESTABLISH THE AMI LEVEL AT 60% AND INCLUDE LANGUAGE STATING THE DISTRICTS POSITION IS THAT THE CURRENT \$10,000 TAP FEES ARE CONSIDERED AFFORDABLE, AND THAT DEED RESTRICTIONS CAN RESULT IN UNREASONABLE BURDENS TO HOMEOWNERS, AND THAT THE BURDEN OF DEED RESTRICTIONS MAY OFFSET THE BENEFITS OF A TAP FEE WAIVER.

The District's legal counsel was instructed to revise the resolution accordingly. Mr. San Filippo-Rosser will prepare and distribute the revised resolution for execution.

ADJOURNMENT:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, UPON MOTION DULY MADE BY DIRECTOR HART, SECONDED BY DIRECTOR SMITH AND UPON VOTE, UNANIMOUSLY CARRIED, THE MEETING WAS ADJOURNED AT 10:43AM.

THE NEXT REGULAR MEETING IS SCHEDULED FOR

October 21st, 2026

Drafted by

Natalie DeBon

Respectfully submitted,

Diego Martinez

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF September 23, 2026
THE BACA GRANDE WATER AND SANITATION DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:

Vivia Lawson

Rick Hart

Mike Smith

David Karas

Michael Plotnick



BACA GRANDE WATER & SANITATION DISTRICT

Financial Information

Month Ending August 31, 2026

UNAUDITED

CASH POSITION

BACA GRANDE WATER AND SANITATION DISTRICT

Schedule of Cash Position

August 31, 2026

UNAUDITED

<u>FINANCIAL INSTITUTION</u>	<u>RATE</u>	<u>Balance</u>
First Bank - Operations Account	n/a	\$ -
Xpress Deposit Account	n/a	\$ 153,856.98
Alamosa State Bank- Operations Account	n/a	\$ 1,609,839.33
ColoTrust - Bond Account		\$ 88,623.04
ColoTrust - Investment Account		\$ 4,207,973.03
Total Operating Cash		<u>\$ 6,060,292.38</u>
<u>Capital Account</u>		
ColoTrust - Capital Project Account		<u>\$ 353.58</u>
Total Capital Cash		<u>\$ 353.58</u>
Total Cash		<u><u>\$ 6,060,645.96</u></u>

COMBINED BALANCE SHEET

Baca Grande Water and Sanitation District

Combined Balance Sheet - All Fund Types

August 31, 2026

UNAUDITED

	GENERAL	ENTERPRISE	DEBT SERVICE (consolidated into GF)	TOTAL
<u>ASSETS AND OTHER DEBITS</u>				
CURRENT ASSETS				
CASH - COMBINED FUND	\$ 793,098	\$ 663,558	\$ 261,616	\$ 1,718,272
FIRST BANK LIQUID ASSET - MM	-	-	-	-
FIRST BANK LIQUID ASSET - DEBT SERVICE	-	-	-	-
XPRESS DEPOSIT ACCOUNT	-	67,596	-	67,596
COLOTRUST - INVESTMENT	1,966,588	2,009,069	232,316	4,207,973
COLOTRUST - BOND	-	-	88,623	88,623
COLOTRUST - PROJECT FUND	-	354	-	354
PROPERTY TAXES RECEIVABLE	811,558	-	308,877	1,120,435
PREPAID EXPENSES	-	22,258	-	22,258
ACCOUNTS RECEIVABLE - CUSTOMERS/MISC	-	303,091	-	303,091
ACCOUNTS RECEIVABLE - GOVERNMENTS	77,977	67,201	9,038	154,216
TOTAL CURRENT ASSETS	\$ 3,649,221	\$ 3,133,126	\$ 900,470	\$ 7,682,818
NONCURRENT ASSETS				
LAND, WATER RIGHT, MASTER PLAN		\$ 256,290		\$ 256,290
SEWAGE PLANT		9,952,587		9,952,587
BUILDINGS AND IMPROVEMENTS		126,917		126,917
WATER PLANT		8,831,194		8,831,194
MACHINERY & EQUIPMENT		513,476		513,476
LEASED EQUIPMENT & VEHICLES		231,921		231,921
CONSTRUCTION IN PROCESS		560,102		560,102
ACCUMULATED DEPRECIATION - SEWAGE PLANT		(6,442,969)		(6,442,969)
ACCUMULATED DEPRECIATION - WATER PLANT		(6,325,203)		(6,325,203)
ACCUMULATED DEPRECIATION - MACHINERY & EQUIPMENT		(562,939)		(562,939)
PENSION - DEFERRED OUTFLOW		150,009		150,009
OPEB - DEFERRED OUTFLOW		10,623		10,623
TOTAL NONCURRENT ASSETS	\$ -	\$ 7,302,007	\$ -	\$ 7,302,007
TOTAL ASSETS	\$ 3,649,221	\$ 10,435,133	\$ 900,470	\$ 14,984,825
<u>LIABILITIES AND FUND BALANCE</u>				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	\$ -	\$ 10,441	\$ -	\$ 10,441
ACCRUED INTEREST PAYABLE	-	-	-	-
DEFERRED PROPERTY TAXES	811,558	-	308,877	1,120,435
TOTAL CURRENT LIABILITIES	811,558	10,441	308,877	1,130,876
NONCURRENT LIABILITIES				
CWPA LOAN	-	276,528	-	276,528
NET OPEB LIABILITY	-	20,627	-	20,627
NET PENSION LIABILITY	-	332,917	-	332,917
PENSION DEFERRED INFLOW	-	14,250	-	14,250
OPEB DEFERRED INFLOW	-	15,611	-	15,611
TOTAL NONCURRENT LIABILITIES	-	659,933	-	659,933
FUND BALANCE				
BEGINNING FUND BALANCE	2,276,454	9,114,620	388,387	11,779,462
NET CHANGE IN FUND BALANCE	561,209	650,139	203,206	1,414,554
TOTAL FUND BALANCE	2,837,663	9,764,759	591,593	13,194,016
TOTAL LIABILITIES AND FUND BALANCE	\$ 3,649,221	\$ 10,435,133	\$ 900,470	\$ 14,984,825

INDIVIDUAL FUNDS

General Fund

Enterprise Fund

Debt Service Fund

BACA GRANDE WATER AND SANITATION DISTRICT

GENERAL FUND

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget to Actual For the Month Ended August 31, 2026 UNAUDITED

	Actual YTD	Adopted 2026 Budget	Favorable (Unfavorable) Variance	YTD
REVENUE				
Property Taxes	\$ 762,271	\$ 811,558	\$ (49,287)	94%
Interest on Property Taxes	3,150	3,000	150	105%
Specific Ownership Tax	100,355	100,000	355	100%
Interest/Miscellaneous Income	57,514	70,000	(12,486)	82%
Total Revenue	\$ 923,291	\$ 984,558	\$ (61,267)	94%
EXPENDITURES				
County Treasurer's Fee	\$ 31,886	\$ 30,000	\$ (1,886)	106%
Audit	13,475	15,000	1,525	90%
Legal	39,728	60,000	20,272	66%
Management/Administrative Payroll/Benefits	194,892	349,170	154,278	56%
Accounting	78,300	45,000	(33,300)	174%
Directors' Fees	3,800	12,000	8,200	32%
Emergency Reserve	-	31,560	31,560	0%
Total Expenditures	\$ 362,082	\$ 542,730	\$ 180,648	67%
Excess Revenue Over (Under) Expenditures	\$ 561,209	\$ 441,828	\$ 119,381	

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget to Actual For the Month Ended August 31, 2026

Actual YTD	Adopted 2026 Budget	Favorable (Unfavorable) Variance	YTD
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REVENUE

Water Usage Fees	\$ 486,814	\$ 756,448	\$ (269,634)	64%
Sewer Usage Fees	373,065	538,847	(165,782)	69%
Usage Fees Penalties	14,946	16,000	(1,054)	93%
Transfer Fee	31,850	44,000	(12,150)	72%
Consolidation Fee	17,500	30,000	(12,500)	58%
Availability of Service Fees	244,630	275,055	(30,425)	89%
Pmts in Lieu of Taxes	32,627	32,000	627	102%
Tap Fee Installments	-	30,000	(30,000)	0%
Hook Up/Inspection Fees	26,913	40,000	(13,087)	67%
Line Extension Fees	-	20,000	(20,000)	0%
Rent	1,200	1,800	(600)	67%
Raw Water	-	-	-	0%
Miscellaneous Revenue/Subdivision Fee/Bulk	12,544	10,015	2,529	125%
Interest	47,067	45,000	2,067	105%
Grant/Loan Proceeds	37,594	2,079,000	(2,041,406)	2%
Total Revenue	\$ 1,326,750	\$ 3,918,165	\$ (2,591,415)	34%

EXPENDITURES

Operations

Raw Water USFSWS	\$ 15,450	\$ 25,750	\$ 10,300	60%
Testing/NPDES Permit Fees	7,623	15,450	7,827	49%
Insurance- Property CSDLP	22,258	46,350	24,092	48%
Bad Debt Expense	40	3,175	3,135	1%
Bank Charges	232	515	283	45%
Mileage Reimbursement	573	2,000	1,427	29%
Clothing Allowance	1,704	2,600	896	66%
Postage	762	3,090	2,328	25%
Copier Lease and Equipment	1,251	2,966	1,715	42%
Office Supplies	1,520	2,500	980	61%
Phone Answering Service	2,425	3,900	1,475	62%
Computers and Media	1,441	3,000	1,559	48%
Computer Support	1,675	4,635	2,960	36%
Software Maintenance	20,719	25,000	4,281	83%
Fire Extinguisher Service	-	1,030	1,030	0%
Utility Maintenance Tools	1,043	3,600	2,557	29%
Supplies	999	3,090	2,091	32%
Utility Billing	18,743	25,000	6,257	75%
Training and Education	10,451	20,600	10,149	51%
Advertising	536	2,678	2,142	20%
Memberships	3,682	5,665	1,983	65%
Locates	253	1,030	777	25%
Meals and Lodging	1,415	3,090	1,675	46%
Gas and Oil	4,267	15,450	11,183	28%
Vehicle-Repairs and Maint	11,343	37,100	25,757	31%

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget to Actual For the Month Ended August 31, 2026

	Actual YTD	Adopted 2026 Budget	Favorable (Unfavorable) Variance	YTD
Diesel Fuel	2,266	9,270	7,004	24%
Professional Fees	320	15,000	14,680	2%
Professional Fees / GIS	1,443	5,150	3,707	28%
Trustee / Paying Agent Fees	-	600	600	0%
2009 CWPA SRF Princ	2,590	89,333	86,743	3%
2009 CWPA SRF Interest	4,108	5,968	1,860	69%
Total Operations	\$ 141,134	\$ 384,585	\$ 243,451	37%

Repairs & Maintenance

Repair & Maintenance - Equipment	\$ 125	\$ -	\$ (125)	0%
Repairs & Maint-Water Mains	4,722	50,000	45,278	9%
Repairs & Maint-Sewer	5,409	36,050	30,641	15%
Repairs & Maint-Well No. 18	720	20,600	19,880	3%
Repairs & Maint - Pump Houses	250	15,450	15,200	2%
Repair & Maint-Fire Hydrants	-	16,480	16,480	0%
Repair & Maint-Aspen TP	8,540	30,900	22,360	28%
Repair & Maint - Lift Stations	-	25,750	25,750	0%
Repair & Maint-Office	2,792	10,000	7,208	28%
Repair-Master Meters	-	20,600	20,600	0%
Repair & Maint-Golf Course Well	-	3,090	3,090	0%
Repairs & Maintenance-Water Tanks	-	51,500	51,500	0%
Repair & Maintenance-SCADA	-	5,150	5,150	0%
Chemicals Maintenance	10,851	14,420	3,569	75%
Waste Water Treatment Chemicals	17,629	27,570	9,941	64%
Retail Water Meter Parts	-	40,000	40,000	0%
Line Extension Review Expense	-	20,600	20,600	0%
Water Master Plan	27,374	50,000	22,626	55%
Water Production System	-	1,841,330	1,841,330	0%
Water Distribution System	-	100,000	100,000	0%
Collection System	-	50,000	50,000	0%
Treatment System	-	500,000	500,000	0%
Water Loss Prevention Project	10,294	-	(10,294)	0%
Total Repairs & Maintenance	\$ 88,706	\$ 2,929,490	\$ 2,840,784	3%

Utilities

South Crestone Filter Plant	\$ (901)	\$ 1,030	\$ 1,931	0%
Shumei BS / Cottonwood Apt	2,409	4,635	2,226	52%
Casita Park Pumphouse-MHE Booster Station	1,019	6,180	5,161	16%
Well No. 18	21,737	36,050	14,313	60%
Golf Course Well	1,584	2,060	476	77%
Shop Pumphouse	936	1,030	94	91%
Moonlight Pumphouse	3,197	3,811	614	84%
Ridgeview Pumphouse	2,378	3,811	1,433	62%
Fallen Tree PH	2,038	3,090	1,052	66%
Pine Cone Pumphouse	1,168	2,266	1,098	52%

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget to Actual For the Month Ended August 31, 2026

	Actual YTD	Adopted 2026 Budget	Favorable (Unfavorable) Variance	YTD
Aspen TP	13,536	21,630	8,094	63%
Aspen TP-Propane	2,835	7,725	4,890	37%
Wagon Wheel LS	2,231	3,090	859	72%
Mobile Home Estates LS	2,223	4,120	1,897	54%
Stables LS	(1,368)	2,266	3,634	0%
Shop, Office, Yard	2,113	5,150	3,037	41%
Shop, Yard, Office-Propane	1,312	3,605	2,293	36%
Office / Cell Phones	4,219	9,000	4,781	47%
Trash and Recycling Services	2,139	3,605	1,466	59%
Total Utilities	\$ 64,806	\$ 124,154	\$ 59,348	52%
Payroll				
Payroll Expense	\$ 1,651	\$ 4,120	\$ 2,469	40%
Payroll-Gross	225,088	396,550	171,462	57%
Payroll-Gross Summer Help	11,576	18,000	6,424	64%
Payroll Taxes	4,698	5,665	967	83%
PERA	37,393	47,380	9,987	79%
Health Insurance	90,740	209,889	119,149	43%
Worker's Compensation Insurance-Pinnacol	10,819	20,600	9,781	53%
Total Payroll	\$ 381,965	\$ 702,204	\$ 320,239	54%
Total Operating Expenses	\$ 676,611	\$ 4,140,433	\$ 3,463,822	16%
Excess Revenue Over (Under) Expenses	\$ 650,139	\$ (222,268)	\$ 872,407	

BACA GRANDE WATER AND SANITATION DISTRICT

DEBT SERVICE FUND (consolidated into General Fund)

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget to Actual

For the Month Ended August 31, 2026

	Actual YTD	Adopted 2026 Budget	Favorable (Unfavorable) Variance	YTD
REVENUE				
Property Taxes	\$ 263,929	\$ 308,877	\$ (44,948)	85%
Interest on Property Taxes	858	1,100	(242)	78%
Specific Ownership Tax	20,770	32,000	(11,230)	65%
Interest/Miscellaneous Income	2,207	3,000	(793)	74%
Total Revenue	\$ 287,764	\$ 344,977	\$ (57,213)	83%
EXPENDITURES				
GO Bond Principal	84,558	168,350	83,792	50%
GO Bond Interest	-	165,000	165,000	0%
Total Expenditures	\$ 84,558	\$ 333,350	\$ 248,792	25%
Net Change in Fund Balance	\$ 203,206	\$ 11,627	\$ 191,579	

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
94148					
10/21/2026	Amazon Capital Services, INC	1FYK-HYGX-	4-500403	Office Supplies	63.76
10/21/2026	Amazon Capital Services, INC	1FYK-HYGX-	4-500550	Meals and Lodging	154.25
10/21/2026	Amazon Capital Services, INC	1FYK-HYGX-	4-500451	Supplies	48.11
10/21/2026	Amazon Capital Services, INC	1LVM-RM6R-	4-503002	Repairs & Maint-Sewer(Gravity)	13.64
10/21/2026	Amazon Capital Services, INC	1LVM-RM6R-	4-500450	Utility Maintenance Tools	132.40
10/21/2026	Amazon Capital Services, INC	1LVM-RM6R-	4-503028	Repair-Meters	23.56
10/21/2026	Amazon Capital Services, INC	1NQL-Y4HY-	4-500451	Supplies	74.76
10/21/2026	Amazon Capital Services, INC	1NQL-Y4HY-	4-500550	Meals and Lodging	.58
10/21/2026	Amazon Capital Services, INC	1NQL-Y4HY-	4-500662	Vehicle-Repairs and Maint	11.99
10/21/2026	Amazon Capital Services, INC	1PG9-3LGC-	4-500362	Clothing Allowance	184.94
10/21/2026	Amazon Capital Services, INC	1QWQ-3RKP	4-503019	Repair & Maint-Aspen TP	174.79
10/21/2026	Amazon Capital Services, INC	1QWQ-3RKP	4-503025	Repair & Maint-Office	77.47
10/21/2026	Amazon Capital Services, INC	1QWQ-3RKP	4-500550	Meals and Lodging	35.12
10/21/2026	Amazon Capital Services, INC	1WFM-JRND	4-500550	Meals and Lodging	39.98
10/21/2026	Amazon Capital Services, INC	1WFM-JRND	4-500451	Supplies	102.44
Total 94148:					1,137.79
94149					
10/21/2026	Blankenship, Roan	RTB-26-10	4-500359	Mileage Reimbursement	38.13
Total 94149:					38.13
94150					
10/21/2026	Card Service Center	CC-26-10	4-500500	Training and Education	104.00
10/21/2026	Card Service Center	CC-26-10	4-500500	Training and Education	50.00
10/21/2026	Card Service Center	CC-26-10	4-500500	Training and Education	191.16
10/21/2026	Card Service Center	CC-26-10	4-500250	Testing	94.85
10/21/2026	Card Service Center	CC-26-10	4-500500	Training and Education	170.00
10/21/2026	Card Service Center	CC-26-10	4-505027	Office / Cell Phones	191.96
10/21/2026	Card Service Center	CC-26-10	4-505029	Trash and Recycling Services	175.74
10/21/2026	Card Service Center	CC-26-10	4-505029	Trash and Recycling Services	156.59
10/21/2026	Card Service Center	CC-26-10	4-505027	Office / Cell Phones	328.70
10/21/2026	Card Service Center	CC-26-10	4-500460	Utility Billing	7.00
Total 94150:					1,470.00
94151					
10/21/2026	CEBT	INV 0086389	4-530500	Health Insurance	12,545.85
Total 94151:					12,545.85
94152					
10/21/2026	Centratel, LLC	2610022091	4-500406	Phone Answering Service	285.54
Total 94152:					285.54
94153					
10/21/2026	Colorado Rural Water Assoc	5184	4-500520	Memberships	320.00
Total 94153:					320.00
94154					
10/21/2026	Core & Main	Z573986	4-503019	Repair & Maint-Aspen TP	3,425.70
10/21/2026	Core & Main	Z767881	4-503001	Repairs & Maint-Water Mains	3,887.76

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
Total 94154:					7,313.46
94155					
10/21/2026	DeBon, Nataliia	ND-26-10	4-505027	Office / Cell Phones	40.00
Total 94155:					40.00
94156					
10/21/2026	Diesel Direct Central LLC	17624585	4-500663	Diesel Fuel	801.75
10/21/2026	Diesel Direct Central LLC	17624586	4-500661	Gas and Oil	1,817.11
Total 94156:					2,618.86
94157					
10/21/2026	Freedom Mailing Services, INC	54002	4-500460	Utility Billing	529.60
Total 94157:					529.60
94158					
10/21/2026	Great America Financial Svcs Cor	43178781	4-500402	Copier Lease and Equipment	203.30
Total 94158:					203.30
94159					
10/21/2026	Ground Penetrating Radar Syste	1041026	4-517036	Water Loss Prevention Project	34,800.00
Total 94159:					34,800.00
94160					
10/21/2026	Haynies Inc	555221	4-503022	Repair & Maint-Lift Stations	186.99
10/21/2026	Haynies Inc	555221	4-500662	Vehicle-Repairs and Maint	155.76
10/21/2026	Haynies Inc	555221	4-503022	Repair & Maint-Lift Stations	107.99
10/21/2026	Haynies Inc	555647	4-500662	Vehicle-Repairs and Maint	50.58
Total 94160:					501.32
94161					
10/21/2026	Law of the Rockies	LOR-26-09	1-506030	Legal	2,941.99
Total 94161:					2,941.99
94162					
10/21/2026	Martinez, Diego	DM-26-10	4-505027	Office / Cell Phones	40.00
Total 94162:					40.00
94163					
10/21/2026	Neverest Equipment Co.	7348	4-503002	Repairs & Maint-Sewer(Gravity)	1,154.62
Total 94163:					1,154.62
94164					
10/21/2026	Northern Tool TreviPay	8F837DB0	4-500450	Utility Maintenance Tools	116.20
10/21/2026	Northern Tool TreviPay	C3317C4C	4-500450	Utility Maintenance Tools	70.12

Check Issue Date	Payee	Invoice Number	Invoice GL Account	Account Title	Check Amount
Total 94164:					186.32
94165					
10/21/2026	Plante & Moran PLLC	10763728	1-506045	Accounting	5,400.00
Total 94165:					5,400.00
94166					
10/21/2026	Robinson, Shala	SR-26-10-01	4-503025	Repair & Maint-Office	50.00
10/21/2026	Robinson, Shala	SR-26-10-08	4-503025	Repair & Maint-Office	25.00
Total 94166:					75.00
94167					
10/21/2026	Tim's Transmission and Auto Pera	42900	4-500662	Vehicle-Repairs and Maint	701.98
Total 94167:					701.98
94168					
10/21/2026	UNCC	226091810	4-500530	Locates	1.75
Total 94168:					1.75
94169					
10/21/2026	Upper Case Printing, Ink	4861	4-500460	Utility Billing	61.56
Total 94169:					61.56
94170					
10/21/2026	US Fish and Wildlife Service	USFW-26-10	4-500100	Raw Water USFSWS	1,950.00
Total 94170:					1,950.00
94171					
10/21/2026	USA BlueBook	INV01167522	4-503008	Repairs & Maint-Well No. 18	1,290.95
10/21/2026	USA BlueBook	INV01172369	4-503019	Repair & Maint-Aspen TP	237.13
10/21/2026	USA BlueBook	INV01175126	4-503019	Repair & Maint-Aspen TP	108.87
10/21/2026	USA BlueBook	INV01184405	4-503019	Repair & Maint-Aspen TP	92.09
Total 94171:					1,729.04
94172					
10/21/2026	WSB Computer Services, Inc.	101581	4-500408	Computer Support	225.00
10/21/2026	WSB Computer Services, Inc.	101608	4-500408	Computer Support	260.00
Total 94172:					485.00
Grand Totals:					76,531.11

District Manager Report – October, 2026

United States Fish and Wildlife Service (USFWS) – Water lease negotiations

- Short term extension complete
- Met with USFWS in Denver in 8/25
 - Next step - Determine value of the water rights through the US Appraisal and Valuation Services Office (AVSO). May take several months.
- Meeting scheduled for 2/18
 - Water appraisal due by 06/26
 - NEPA requires an Environmental Assessment which is expected to be completed by 6/26
 - Discuss short term lease extension
- Two year extension signed and complete
- Water rights valuation update – none
- Refuge Manager Ty Benally said they have a meeting to discuss the District on 9/23

Aspen Wastewater Treatment Facility (AWWTF)

- Element is reviewing pretreatment methods to determine effectiveness, compliance and cost.
 - Met with USDA to discuss loan/grant application – Jennifer Garcia
 - Recommended applying for current FY funding by 9/31/25
- USDA Loan application submitted on 9/10/25
- USDA is still reviewing the Preliminary Engineering Report as of February
- On 4/9 USDA requested additional documentation
 - Waiting on YTD balance sheet
 - Still in process
- Draft 2025 and 2026 YTD financials were provided in early July
- No response from USDA as of 9/16

Water System Improvement Project

- Update and bring MHE Well Online, add capacity to Well 17 & 18, and add a bulk water fill station
- Funding has been secured
- Electrical issues at MHE have been fixed, water will be tested the week of 5/18
 - Tests were sent to the lab in late May and early June
 - One set of samples was lost in the mail. Will have to resubmit.
- Bid Schedule
 - Advertisement – weeks of 7/6 & 7/13 - Posted
 - Plans and specs available 7/10 at 4pm
 - Pre-bid meeting onsite- 7/23
 - Last day to request interpretation of documents – 7/28

- Last day to issues addendum – 7/31
- Bid opening via Zoom – 8/6

- Award bid at Board meeting - 8/19
- Held pre construction meeting with engineers and contractors on 9/15
 - Construction will begin on 10/5 at MHE Well
 - Progress meetings will be held weekly on Mondays
- Property Owners Association reached out to discuss partnership ideas to complete the bulk fill station

Grants

- **State Revolving Fund (SRF)**
 - Submitted on 6/4/25
 - Approved for \$750,000
- **CWRPDA**
 - Approved for \$823,000
 - Of which \$530,353 can be forgiven
 - Loan documents have been finalized and signed
- **DOLA EIAF 2026**
 - Application was submitted on 2/09
 - Requested \$60,000 for leak detection, will require a 1:1 match
 - If awarded, funds will be used to hire specialized leak detection contractors to inspect the distribution system
 - Onsite visit on 3/12

Financial & Accounting

- Accounting transition underway
 - Staff has been working with new accounting team daily to complete the turn over process
 - Plante Moran is currently closing out 2025 financials and completing reconcilements
 - The process has been delayed by slow fulfillment of information request
 - Caselle representatives are working to reconcile the system balances to actual.
 - Once complete the District will have to approve the additional journal entry
 - Finalizing system set up and preparing for 2025 audit
- Audit begin on the week of 6/22 - costs increased by \$1,500 to \$13,475 + expenses, to allow for auditor to compile financial statements
 - All requests for additional information have been fulfilled
 - Researching different audit firms for future use
- Banking change 1st Bank is becoming PNC

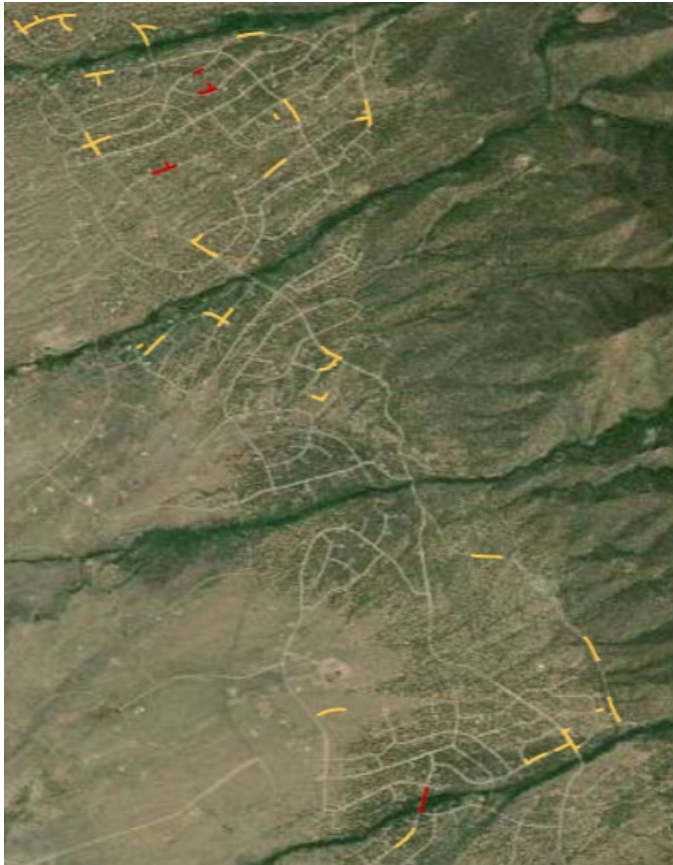
- An account at Alamosa State Bank has been opened and the majority of funds have been transferred. Some funds remain at PNC to allow outstanding checks to clear. Final transfer will occur in August.

Engineering

- Water System Improvement Project
 - Element is finalizing the electrical design and bid package
 - CDPHE is reviewing the basis of design report, and has requested MHE Well testing information prior to permitting
 - Staff is working through electrical issues prior to running the well pump
 - Staff and engineers will respond to the request for information once sampling data has been received
 - CDPHE approved all aspects of the design, except MHE Well
 - Staff is working on a conditional approval to start the project without a water test
 - Waters tests have been submitted to lab and will be sent to CDPHE. Once tests are approved the project will be advertised for bid.
- Wastewater Treatment Plant Improvements
 - Waiting on USDA review

Leak Detection

- Asterra Satellite
 - 27 potential leaks in the water system
 - 32 potential leaks in the sewer system
 - Onsite leak detection scheduled for....



Drought Conditions

- As of 10/8 100% of the County is in Extreme Drought. An improvement from the prior week as nearly 70% of the County was in Exceptional Drought Conditions

Personnel



- One admin team member announced their resignation effective 10/15 – the position will not be refilled at this time

BACA GRANDE WATER AND SANITATION DISTRICT

GENERAL FUND PROPOSED 2027 BUDGET

	Actual 2024	Actual 2025	Adopted 2026	Actual YTD 30-Jun-26	Proposed 2027 Budget
REVENUE					
Property Taxes	\$ 756,835	\$ 767,145	\$ 811,558	\$683,539	\$ 794,490
Backfill Taxes	50,579	-	-	-	-
Interest on Property Taxes	8,489	7,416	3,000	650	3,000
Specific Ownership Tax	111,778	117,409	100,000	66,730	100,000
Interest/Miscellaneous Income	79,797	86,930	70,000	42,658	88,000
Total Revenue	\$ 1,007,478	\$ 978,899	\$ 984,558	\$793,577	\$ 985,490
EXPENDITURES					
County Treasurer's Fee	\$ 28,694	\$ 30,357	\$ 30,000	\$ 22,989	\$ 30,000
Audit	11,300	11,650	15,000		25,000
Legal	43,645	43,750	60,000	33,789	60,000
Management/Administrative Payroll/Benefits	277,668	289,269	349,170	148,427	312,500
Accounting	52,957	47,649	45,000	59,750	50,000
Elections	-	10,322	-	-	3,100
Directors' Fees	6,673	6,093	12,000	2,900	7,500
Capital - Admin Remodel/Replace	44,251	135,114			
Total Expenditures	\$ 465,188	\$ 574,204	\$ 511,170	\$ 267,855	\$ 488,100
Excess Revenue Over (Under) Expenditures	\$ 542,290	\$ 404,695	\$ 473,388	\$525,722	\$ 497,390
OTHER FINANCING SOURCES (USES)					
Transfer to Capital Projects	\$ (140,000)		\$ (120,000)		
Required Emergency Reserve-TABOR			(31,560)		
Total Other Financing Sources (Uses)	\$ (140,000)		\$ (151,560)		
Net Change in Fund Balance	\$ 402,290	\$ 404,695	\$ 321,828	\$525,722	\$ 497,390
FUND BALANCE - Beginning	\$ 1,334,356	\$ 1,736,646	\$ 2,141,341	\$ 2,463,169	\$ 2,988,891
FUND BALANCE - Ending	\$ 1,736,646	\$ 2,141,341	\$ 2,463,169	\$ 2,988,891	\$ 3,486,281

get estimates

BACA GRANDE WATER AND SANITATION DISTRICT

DEBT SERVICE FUND - Governmental Fund (consolidated into General Fund)
PROPOSED 2027 BUDGET

	Actual		Actual		Adopted	Actual YTD	Proposed			
	2024		2025		2026	30-Jun-26	2027 Budget			
REVENUE										
Availability of Service Fees/Late Fees	\$	272,365			\$	-	-	Moved to Enterprise Fund		
Property Taxes		348,683		353,269		308,877	242,157	336,769		
Interest on Property Taxes		2,273				1,100	260	1,000		
Specific Ownership Tax		39,337		40,060		32,000	20,770	40,000		
Interest/Misc Income		4,533		3,654		3,000	1,638	3,000		
Total Revenue	\$	667,191	\$	396,983	\$	344,977	\$	264,825	\$	380,769
EXPENDITURES										
Bad Debt Expense	\$	2,015			\$	-				
Trustee/Paying Agent Fee		400				600		500		
CWRPDA Principal		85,847				-		-	Moved to Enterprise Fund	
CWRPDA Interest		9,310				-		-	Moved to Enterprise Fund	
GO Bond Principal		176,882		155,000		168,350		84,258	215,000	
GO Bond Interest		150,000		173,000		165,000			163,400	
Total Expenditures	\$	424,454	\$	328,000	\$	333,950	\$	84,258	\$	378,900
Net Change in Fund Balance	\$	242,737	\$	68,983	\$	11,027	\$	180,567	\$	1,869
FUND BALANCE - Beginning	\$	782,601	\$	1,025,338	\$	1,094,321	\$	1,105,348	\$	1,285,915
FUND BALANCE - Ending	\$	1,025,338	\$	1,094,321	\$	1,105,348	\$	1,285,915	\$	1,287,783

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND PROPOSED 2027 BUDGET

	Actual	Actual	Adopted	Actual YTD	Proposed	
	2024	2025	2026	30-Jun-26	2027	Budget
REVENUE						
Water Usage Fees	\$ 644,833	\$ 662,481	\$ 756,448	\$ 349,549	\$	758,000
Sewer Usage Fees	494,965	489,117	538,847	277,721		550,000
Availability of Service Fees/Late Fees		255,180	275,055	245,030		250,000
Usage Fees Penalties	12,150	18,870	16,000	6,217		18,000
Transfer Fee	49,700	60,550	44,000	19,950		40,000
Consolidation Fee	29,500	40,500	30,000	12,500		20,000
Pmts in Lieu of Taxes	32,852	32,852	32,000	32,627		32,000
Tap Fee Installments	40,000	40,000	30,000	-		20,000
Hook Up/Inspection Fees	74,050	27,175	40,000	26,583		30,000
Line Extension Fees	10,000	-	20,000	-	-	
Rent	1,800	1,650	1,800	900		1,800
Miscellaneous Revenue (includes bulk water sales)	14,036	10,440	10,000	10,470		13,000
Interest	68,985	74,537	45,000	34,910		72,000
Grant proceeds (DWRF, Safety and County)	7,275	3,039	6,000	37,594		2,500
Total Revenue	\$ 1,480,146	\$ 1,716,391	\$1,845,150	\$ 1,054,051	\$	1,807,300
EXPENDITURES						
Operations						
Raw Water USFSWS	\$ 20,475	\$ 22,275	\$ 25,750	\$ 6,975	\$	30,000
Testing/NPDES Permit Fees	18,112	9,025	15,450	3,588		10,000
Insurance- Property CSDLP	41,472	42,893	46,350	22,258		50,000
Misc		659		-	-	
Bad Debt Expense	295	(6,940)	3,175	-	-	
Bank Charges	500	729	515	212		200
Mileage Reimbursement	301	2,274	2,000	445		2,000
Clothing Allowance	1,968	1,918	2,600	1,604		2,450
Postage	2,475	2,679	3,090	482		3,000

waiting on the quote

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND PROPOSED 2027 BUDGET

	Actual	Actual	Adopted	Actual YTD	Proposed	
	2024	2025	2026	30-Jun-26	2027	Budget
Copier Lease and Equipment	2,411	2,338	2,966	933		2,500
Office Supplies	1,773	3,332	2,500	695		2,500
Phone Answering Service	3,450	2,867	3,900	1,698		3,300
Computers and Media	1,282	4,187	3,000	-		3,000
Computer Support	2,892	4,353	4,635	950		3,000
Software Maintenance	15,089	16,741	25,000	19,481		20,000
Fire Extinguisher Service	820	736	1,030	-		1,050
Utility Maintenance Tools	89	3,124	3,600	1,043		3,000
Shop Supplies	1,745	2,488	3,090	766		2,500
Utility Billing	21,708	25,482	25,000	13,842		26,500
Training and Education	11,973	12,400	20,600	9,299		20,000
Advertising	1,245	1,522	2,678	283		2,000
Memberships	4,332	6,699	5,665	3,652		5,700
Locates	607	695	1,030	244		1,000
Meals and Lodging	1,117	2,269	3,090	1,253		3,100
Gas and Oil	10,247	10,577	15,450	4,267		15,500
Vehicle-Repairs and Maint (Including lease)	9,171	22,240	37,100	12,343		37,100
Diesel Fuel	4,641	6,307	9,270	2,266		12,000
Line Extension Expense	10,000	-	20,600			-
Professional Fees	23,061	11,061	15,000	-		5,000
Professional Fees / GIS	1,020	3,840	5,150	1,263		5,000
Total Operations	\$ 214,271	\$ 218,772	\$ 309,284	\$ 109,842	\$	271,400
Repairs & Maintenance						
Repair & Maintenance- Equipment(GL not in use)	\$ 32,313	-	\$ -	-	-	
Repairs & Maint-Water Mains	16,500	11,325	50,000	-		25,000
Repairs & Maint-Sewer	11,048	2,004	36,050	447		20,000
Repairs & Maint-Well No. 17 & 18	2,345	1,889	20,600		20,000	waiting on the quote
Repairs & Maint - Pump Houses	6,540	5,048	15,450	250		10,000

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND PROPOSED 2027 BUDGET

	Actual	Actual	Adopted	Actual YTD	Proposed	
	2024	2025	2026	30-Jun-26	2027	Budget
Repair & Maint-Fire Hydrants	1,220	492	16,480			10,000
Repair & Maint-Aspen TP	21,781	18,633	30,900	7,106		30,000
Repair & Maint - Lift Stations	1,551	10,198	25,750			20,000
Repair & Maint-Office/Misc	2,390	3,273	10,000	2,452		8,000
Repair-Master Meters	9,080	9,834	20,600			10,000
Repair & Maint-Golf Course Well	-		3,090			3,000
Repairs & Maintenance-Water Tanks	-		51,500			25,000
Repair & Maintenance-SCADA	188		5,150			5,500
Water Treatment Chemicals	11,018	9,177	14,420	7,104		14,500
Waste Water Treatment Chemicals	15,502	19,948	25,750	16,832		25,000
Retail Water Meter Parts	53,136	56,493	40,000			20,000
Total Repairs & Maintenance	\$ 184,612	\$ 148,313	\$ 365,740	\$ 34,191	\$	246,000
Utilities						
South Crestone Filter Plant	\$ 777	\$ 882	\$ 1,030	\$ (991)	\$	1,061
Shumei BS / Cottonwood Apt	4,402	3,767	4,635	2,008	\$	4,774
Casita Park Pumphouse-MHE Booster Station	1,383	1,324	6,180	745	\$	6,365
Well No. 18	27,380	32,100	36,050	14,914	\$	37,132
Dharma Ocean Liftstation/Shop Pumphouse	1,046	1,260	1,030	734	\$	1,061
Golf Course	2,092	1,918	2,060	1,011	\$	2,122
Moonlight Pumphouse	3,845	4,379	3,811	2,345	\$	3,925
Ridgeview Pumphouse	2,998	2,923	3,811	1,777	\$	3,925
Fallen Tree PH	2,542	2,686	3,090	1,624	\$	3,183
Pine Cone Pumphouse	1,596	1,668	2,266	929	\$	2,334
Aspen TP	19,058	20,762	21,630	10,406	\$	22,279
Aspen TP-Propane	6,968	4,152	7,725	2,835	\$	7,957
Wagon Wheel LS	3,126	3,302	3,090	1,704	\$	3,183
Mobile Home Estates LS	2,484	3,125	4,120	1,707	\$	4,244
Stables LS	1,840	5,046	2,266	(1,706)	\$	2,334

BACA GRANDE WATER AND SANITATION DISTRICT

ENTERPRISE FUND PROPOSED 2027 BUDGET

	Actual	Actual	Adopted	Actual YTD	Proposed	
	2024	2025	2026	30-Jun-26	2027	Budget
Shop, Office, Yard	3,942	3,440	5,150	1,828	\$	5,305
Shop, Yard, Office-Propane	2,295	1,947	3,605	1,312	\$	3,713
Office / Cell Phones	9,019	6,987	9,000	3,003	\$	7,500
Trash and Recycling Services	3,275	3,378	3,605	1,499	\$	3,713
Total Utilities	\$ 100,068	\$ 105,045	\$ 124,154	\$ 47,684	\$	126,109
Payroll						
Payroll Expense	\$ 3,473	\$ 2,619	\$ 4,120	\$ 1,651	\$	4,000
Payroll-Gross	296,336	347,112	396,550	171,491		352,575
Payroll-Gross Summer Help	8,073	9,180	18,000			18,000
Payroll Taxes	4,758	5,949	5,665	3,526		7,000
PERA	44,342	(34,719)	47,380	27,096		50,000
Health Insurance	59,606	126,747	209,889	68,165		157,000
Worker's Compensation Insurance-Pinnacol	13,724	12,245	20,600	7,953		18,000
Total Payroll	\$ 430,312	\$ 469,133	\$ 702,204	\$ 279,882	\$	606,575
Total Operating Expenses	\$ 929,263	\$ 941,263	\$ 1,501,382	\$ 1,525,650	\$	1,250,084
Debt Service						
Trustee/Paying Agent Fee		\$ 400			\$	400
CWRPDA Principal2009	\$ -	89,333	89,333	2,590		89,333
CWRPDA Interest2009	-	5,968	5,968	4,108		5,968
Total Expenses	\$ 929,263	\$ 1,036,964	\$ 1,596,683	\$ 471,599	\$	1,345,785
Excess Revenue Over (Under) Expenses	\$ 550,883	\$ 679,427	\$248,467	\$ 582,452	\$	461,515

BACA GRANDE WATER AND SANITATION DISTRICT

**ENTERPRISE FUND
PROPOSED 2027 BUDGET**

	Actual	Actual	Adopted	Actual YTD	Proposed	
	2024	2025	2026	30-Jun-26	2027	Budget
OTHER FINANCING SOURCES (USES)						
Transfer to Capital Projects Fund	\$ (202,803)		\$ (200,000)			
Total Other Financing Sources (Uses)	\$ (202,803)		\$ (200,000)			
Net Change in Fund Balance	\$ 348,080	\$ 679,427	\$48,467	\$ 582,452	\$	461,515
FUND BALANCE - Beginning	\$ 900,541	\$ 1,248,621	\$ 1,928,048	\$ 1,976,515	\$	2,558,967
FUND BALANCE - Ending	\$ 1,248,621	\$ 1,928,048	\$ 1,976,515	\$ 2,558,967	\$	3,020,482

BACA GRANDE WATER & SANITATION DISTRICT

CAPITAL PROJECTS FUND

PROPOSED 2027 BUDGET

	Actual	Actual	Adopted	Actual YTD	Proposed
	2024	2025	2026	25-Jul	2027 Budget
REVENUE					
Grant-ARPA/County	\$ 122,863		\$ -		
Grant/Loan-CWR&PDA/DWRF	7,572	86,696	-		
CRWPDA Grant/Loan			823,000		748,000
DOLA			750,000		675,000
Interest/Miscellaneous Income	17	10	15		15
Total Revenue	\$ 130,452	\$ 86,706	\$ 1,573,015		1,423,015
EXPENDITURES					
Projects and Equipment					
Water Production System			1,841,330		1,643,509
Construction Management Fee					133,730
Water Distrubution System	58,000		100,000		100,000
Collection System			50,000		50,000
Treatment System			500,000		350,000
Leak Detection & Repair		\$ 12,000			
Master Plan	2,625			27,374	-
Water System Improvements Design	10,150	49,453		10,224	-
Master Plan/Reserve Study		8,975	50,000		50,000
Total Expenditures	\$ 70,775	\$ 70,428	2,541,330	\$ 37,598	2,327,239
Excess Revenue Over (Under) Expenditures	\$ 59,677	\$ 16,279	\$ (968,315)	\$ (37,598)	\$ (904,224)
OTHER FINANCING SOURCES					
Transfer from Other Funds	\$ 342,803		\$ 320,000		
USDA Grant/Loan Proceeds	-		500,000		
	-				
Total Other Financing Sources	\$ 342,803	\$ -	\$ 820,000	\$ -	

Net Change in Fund Balance

\$ 402,480 \$ 16,279 \$ (148,315)

FUND BALANCE - Beginning

\$ 8,513 \$ 8,513 \$ 24,792

FUND BALANCE - Ending

\$ 410,993 \$ 24,792 \$ (123,524)

BACA GRANDE WATER AND SANITATION DISTRICT
PROPOSED 2027 Budget
Assessed Value, Property Tax and Mill Levy Information

2025	2025	2026	2027
Preliminary AV	Final AV	Final AV	Preliminary AV

Assessed Valuation	\$ 20,881,807	\$ 20,920,044	\$ 24,225,617	\$ 23,716,118
		0.18%	15.80%	-2.10%

Mill Levy

General Fund	37.000	37.000	37.000	37.000
Debt Service Fund	17.000	17.000	17.000	17.000
Temporary Mill Levy Reduction			(3.500)	(3.500)
Refunds and Abatements			(4.250)	(2.800)

Total Mill Levy

54.000	54.000	46.250	47.700
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Property Taxes

General Fund	\$	772,627	\$	774,042	\$	896,348	\$	877,496
Debt Service Fund	\$	354,991	\$	355,641	\$	411,835	\$	403,174
Temporary Mill Levy Reduction					\$	(84,790)	\$	(83,006)
Refunds and Abatements					\$	(102,959)	\$	(66,405)

Property Taxes

\$	1,127,618	\$	1,129,682	\$	1,120,435	\$	1,131,259
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BACA GRANDE WATER AND SANITATION DISTRICT

PROPOSED 2027 BUDGET and NOTICE OF INTENT TO FIX OR INCREASE FEES, RATES, TOLLS, PENALTIES OR CHARGES FOR WATER AND/OR SANITARY SEWER SERVICE

NOTICE IS HEREBY GIVEN to all interested parties of the Baca Grande Water and Sanitation District, that a proposed 2027 Budget has been submitted to the Board of Directors of said District and that copies of the proposed 2027 Budget have been filed at the District's office, 57 Baca Grant Way S, Crestone, Colorado, where the same is open for public inspection. The 2027 Budget will be considered at a regular public meeting of the Board of Directors of the District to be held in person at the District office, 57 Baca Grant Way S, Crestone, Colorado, and via teleconference on Wednesday, November, 18th, 2026 at 9:00 A.M. Any interested elector of the Baca Grande Water and Sanitation District may inspect the proposed budget and file or register any objections thereto at any time prior to the final adoption of the budget.

NOTICE IS FURTHER GIVEN pursuant to Section 32-1001(2) (a), C.R.S., that at the meeting described above, the District's Board of Directors will also consider fixing and/or increasing fees, rates, tolls, penalties or charges for water and/or sanitary sewer services, and that any customer or other interested person may appear at said time and place for the purpose of providing input, comments, or objections regarding any proposed increase. Information regarding any proposed increase may be obtained from the District office, Monday – Thursday during normal business hours. You may also call the District at 719-256-4310.

Join Zoom Meeting:

<https://us02web.zoom.us/j/87269124750?pwd=ZmZVcTd2Y0UycW0vRmFWNS9wTU5WQT09>

Meeting ID: 872 6912 4750 Passcode: 638055

One tap mobile

+12532158782,,87269124750#,,, *638055# US (Tacoma)

+13462487799,,87269124750#,,, *638055# US (Houston)

BY ORDER OF THE BOARD OF DIRECTORS:
BACA GRANDE WATER AND SANITATION DISTRICT
10/15/2026

Administrative Monthly Report

October 21st 2026

Board of Directors Meeting

UTILITY BILLING ACTIVITY FOR THE MONTH OF SEPTEMBER 2026

Customer Utility Billing		
Billing Category	Number of Accts	Amount Billed
Usage Customers Billed - SEWER	859	\$47,153.74
Usage Customers Billed - WATER	882	\$71,310.69
ON/OFF Service	7	\$300.00
LATE FEE	52	\$1,040.00
TRANSFER	16	\$5,600.00
CONSOLIDATIONS	1	\$1,000.00
NSF	2	\$60.00
Water & Sewer Hook UP	0	\$
Miscellaneous (meter, disconnection appl.)	3	\$2,250.00

SEPTEMBER - XPRESS BILL PAY TRANSACTION AND CHARGES ACTIVITY

PRODUCT / SERVICE DESCRIPTION	QTY	UNIT PRICE	LINE TOTAL
EFT Web Transactions	286	\$0.74	\$211.64
EFT Return Intermedite	2	\$14.00	\$28.00
Credit/Debit Card Web Transactions	432	\$0.74	\$319.68
Bank Bill Pay Transactions	19	\$0.25	\$4.75
Lock Box Service Transactions	115	\$0.74	\$85.10
Toll Free IVR Transactions	17	\$1.25	\$21.25
Notifications Service Monthly Fee	1	\$0.00	\$0.00
Email Notifications Per Message Fee	1201	\$0.00	\$0.00
Maintenance & Support	1	\$100.00	\$100.00
		Subtotal	\$ 770.42
		Tax	\$ 0.00
		Total	\$ 770.42

Town of Crestone Sewer 2026

Town of Crestone Sewer Billing - 2026

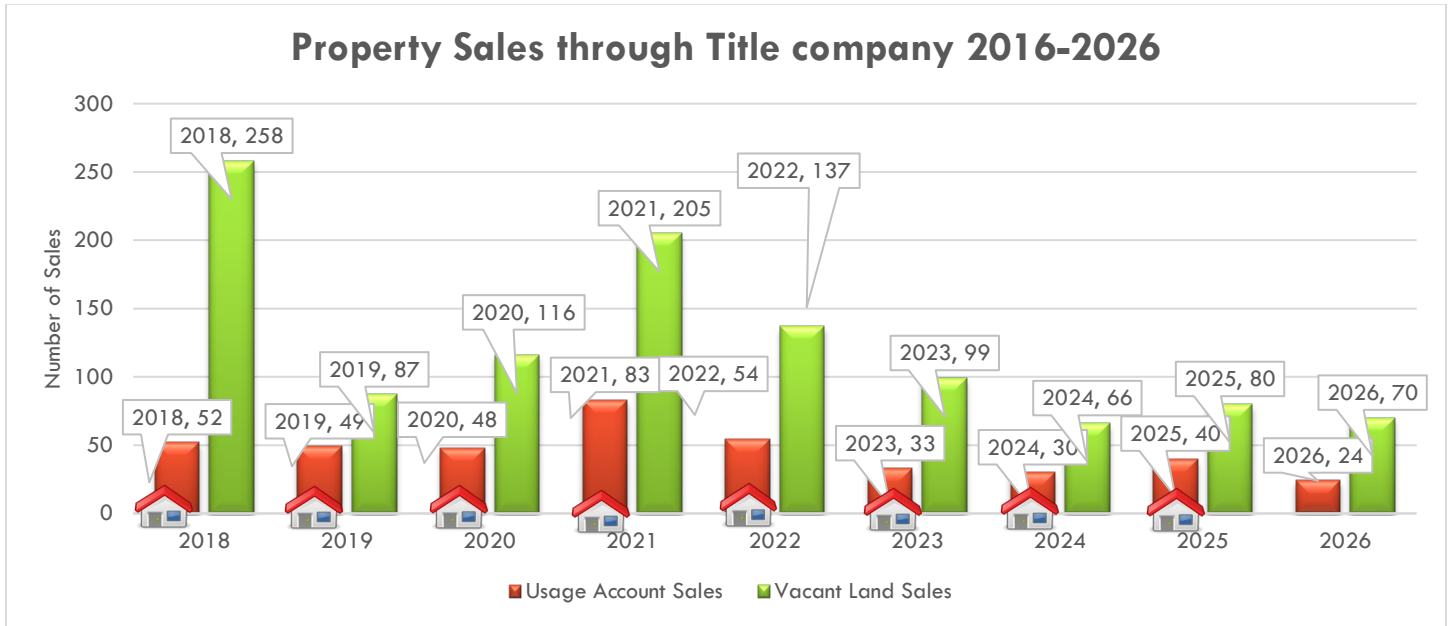
Date	Monthly Total	Monthly Flow	Flow Charges	Average Daily BOD	Monthly BOD	BOD Charges	Paid	Balance Due
January	401,972	3,683,269.44	\$3,683.27	37	1110	\$1,282.05	\$10,256.73	\$4,965.32- 02/28/2026 + past due of \$5,291.41
February	334,680	3,066,672.84	\$3,066.67	64	1792	\$2,069.76	\$5,156.43	\$5,136.43- 03/30/2026 + \$20.00 Late Fee
March	409,212	3,749,609.56	\$3,749.61	34	1088	\$1,256.64	\$5,006.25	\$5,006.25- 4/30/2026
April	370,916	3,398,703.31	\$3,398.70	75	2325	\$2,685.38	\$6,084.08	\$6,084.08- 05/31/2026
May	344,106	3,153,043.28	\$3,153.04	66	1782	\$2,058.21	\$5,211.25	\$5,211.25- 06/30/2026
June	551,273	5,051,314.50	\$5,051.31	44	1496	\$1,727.88	\$6,779.19	\$6,779.19- 07/31/2026
July	551,441	5,052,853.88	\$5,052.85	38	1102	\$1,272.81	\$6,325.67	\$6,325.66- 08/31/2026
August	467,374	4,282,547.96	\$4,282.55	85	2465	\$2,847.08		7,129.63- 09/30/2026
September	504,352	4,621,377.38	\$4,621.38	44	1496	\$1,727.88		\$6,349.26- 10/31/2026
October								
November								
December								
2026 Totals	3,935,326		\$36,059.39	487	14656	\$16,927.68	\$44,819.60	

2026 RATE – Effective January 1st:

\$9.163 - per 1,000 gallons of flow

\$1.155 per pound of Biochemical Oxygen Demand (BOD)

September – 2026 - Property Sales: 2 – Homes 13- Lots



September - 2026– Other Sales Statistic Including Name Changes Only

Type	Vacant Lot	House	Total Charges
Treasurer's Deed	1	0	\$350.00
Quit Claim Deed	1	2	\$0.00(Name change only)
Bargain Sale Deed	1	3	\$0.00(Name change only)
TOTAL	3	5	Total: \$350.00

2017- 2026- Water and Sewer Hook up Applications

0 - Application (s) received in September, 1 - received in October

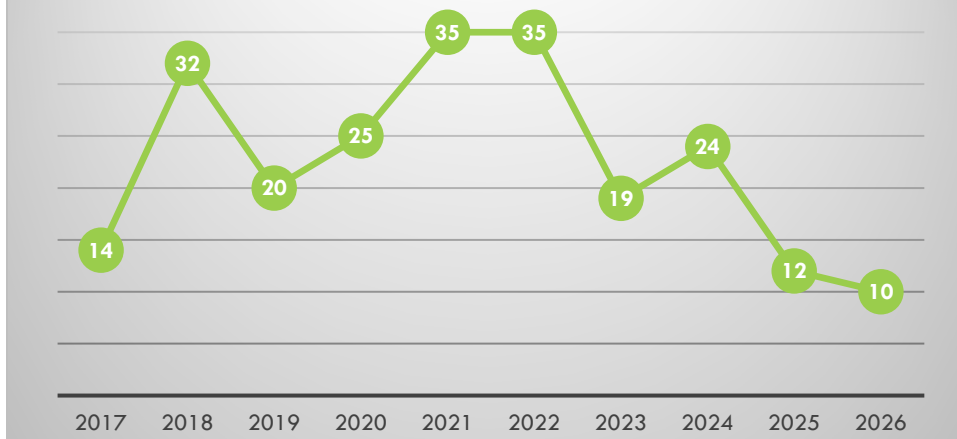
10 –Total application (s) received in 2026

Water-Sewer Hookups 2016-2026

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017= 14 applications	0	2	2	1	2	1	1	2	1	0	2	0
2018= 32 applications	1	3	4	0	0	7	2	8	1	1	4	1
2019 = 20 applications	0	2	1	3	3	1	2	2	0	2	4	0
2020=25 applications	1	0	4	1	5	2	3	1	2	2	2	2
2021=35 applications	5	5	3	1	6	4	3	3	0	1	0	3
2022=35 applications	6	3	5	6	3	3	1	2	3	1	2	0
2023=19 applications	1	1	2	1	2	3	2	3	1	2	1	0
2024 = 24 applications	4	1	3	2	3	4	0	2	3	0	0	2
2025= 12 applications	2	2	2	0	1	1	2	1	0	0	1	0
2026= 10 applications	0	1	3	0	0	5	0	0	0	1		

2026= 10 applications 2025= 12 applications 2024 = 24 applications 2023=19 applications
 2022=35 applications 2021=35 applications 2020=25 applications 2019 = 20 applications
 2018= 32 applications 2017= 14 applications

Received water & sewer hook up applications 2017-2026



2026 – 6 CONNECTED HOOK UP'S

CHALET I

LOT 1021

LOT 926

LOT 464

CHALET II

LOT 3809-C

CHALET III

MHE

LOT 303

GRANTS

LOT 1511

(INCLUDED IN THE DISTRICT)

ADMINISTRATIVE UPDATES

Delinquent Accounts / Shut-Offs

- No water shut-offs occurred during the month of September.
- There are currently seven (7) active payment plans.

Certification process

- Pre certification process started
- Draft certification documents have been prepared.
- Data verification is currently underway.
- Draft completed
- Notices were mailed out on August 27th.
- Public Hearing scheduled for October 21st, 2026.
- Resolution with the list of identified delinquent accounts.
- November 2nd, 2026 PACKET GETS MAILED TO THE COUNTY TREASURER.
- Packet includes the Final list of delinquent accounts along with the 2026 Executed Resolution.
- November 2 through December 7, 2026: the Treasurer will accept changes/updates to the certification.

Xpress Bill Pay

- Caselle has announced the discontinuation of its integration with Xpress Bill Pay. No immediate changes are expected, and the transition will occur gradually.
- Caselle offers the Caselle Citizen Portal, an integrated platform for billing, payments, and customer services.
- Staff attended informational webinars presented by Xpress Bill Pay and Caselle to review available options.
- Staff attended Springbrook ERP platform demo.
- Staff also attended demo of the Caselle Citizen Portal.
- XBP is committed to provide its service without integration with Caselle. Introduced XBP Relay
- XBP is working on a faster installation process and plans to begin outreach in late September.
- Installation of XBP Relay is scheduled for October 20th.

Drought

- A new webpage was created regarding drought conditions.
- The blog was updated with a new post regarding water conservation.
- Drought notices were sent to customers by email and mail.

- A drought notice is included with the monthly report.
- Phone calls and email inquiries increased, customers requesting more information about the drought conditions and drought surcharge.
- Customers informed of watering schedule change.
- Drought Rates updated in the system.
- The usage from September 14th to October 15th significantly dropped.

2027 Health Benefits:

- All full-time employees were provided with enrollment instructions.
- Enrollment process completed.

Consolidations

- 15 consolidation requests received in 2026 involving 44 lots.

Vector Training:

- Vector training has been completed by all employees.
- The District will receive a 10% discount for next year through the Colorado Special District Property and Liability Pool (CSDPLP).

October Billing message:

Residential Irrigation Schedule Update: Residential irrigation is limited to the following schedule: even-numbered addresses may water Monday, Wednesday, and Friday; odd-numbered addresses may water Tuesday, Thursday, and Saturday. We hope for some much-needed rain and snow this month. Happy Halloween!

Baca Grande Water and Sanitation District

Monthly Operations Report

October 21th , 2026



Leak on Camino Baca Grande and Del Rey

Facilities and Staff Updates

In Service

Repaired
last month

Out of
Service

Water Facilities											
Well 18		Moonlight Transfer Station		Ridgeview Transfer Station		Fallen Tree Transfer Station		Pinecone Booster Station		Shumei Booster Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Wastewater Facilities									
Aspen WWTP		Stables Lift Station		Wagon Wheel Lift Station		MHE Lift Station		Dharma Ocean Lift Station	
Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2

Service Vehicles				
Truck 1	Truck 2	Truck 3	Truck 4	Truck 5

Equipment				
Vactor Truck	Dump Truck	Backhoe	Skid steer	Excavator

➤ Equipment failures or vehicle failures to report

- No new equipment or vehicle failures to report. The Dharma pump has been pulled out and will be sent in for repair.

➤ Accidents

- No accidents to report.

Operations Updates

➤ Leaks to report

- One Leak on Camino Baca Grande and Camino Del Rey

➤ Aspen WWTF

- The Wastewater plant is operating at half capacity, it is meeting effluent permit limits. We have received the replacement valve. We are still awaiting a couple parts to complete the repair.

➤ Asterra

- Asterra has provided the information from the first scan. We are in the process of scheduling their on the ground team.

➤ Projects

Summer Project List is Completed

- Fire Hydrant Maintenance (completed for the season)
- Valve Maintenance (completed for the season)
- Collection system cleaning (completed for the season)
- Collection system inspections (Completed for the season)
- Grounds Maintenance and weed control (completed for the season)
- Dig list (A variety of excavation projects)
- Leak Detection (On Going)

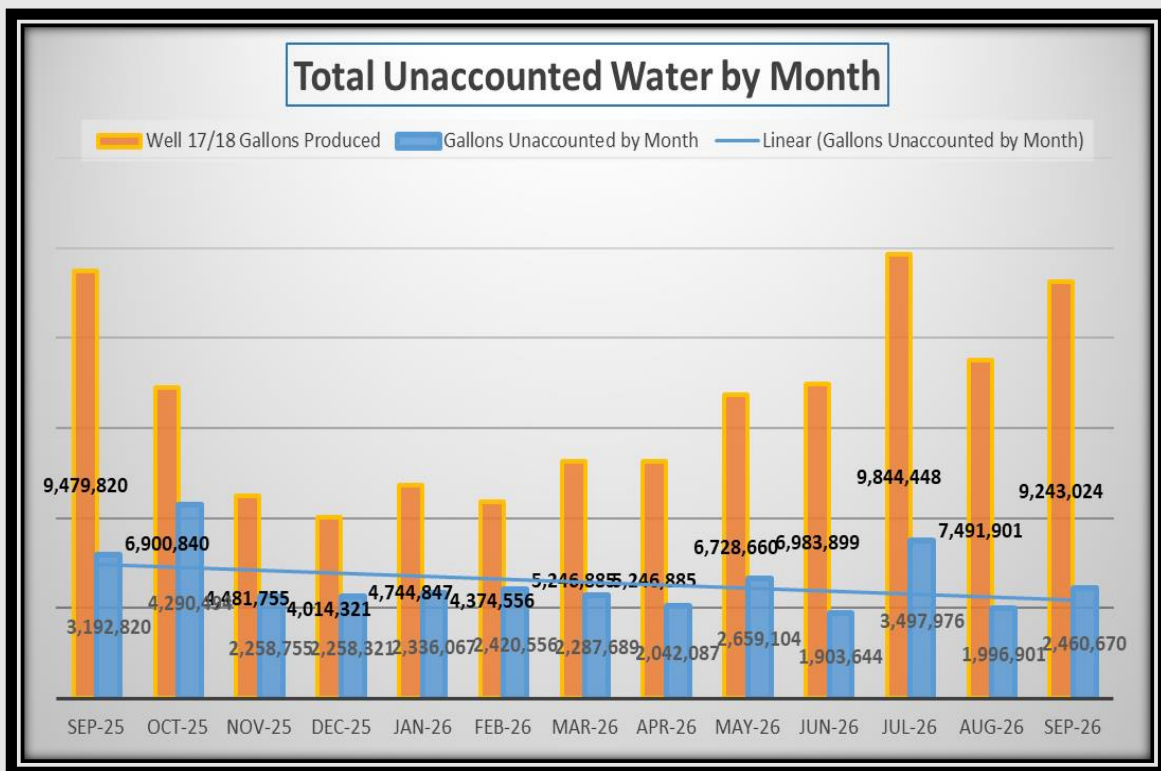
➤ Unaccounted Water

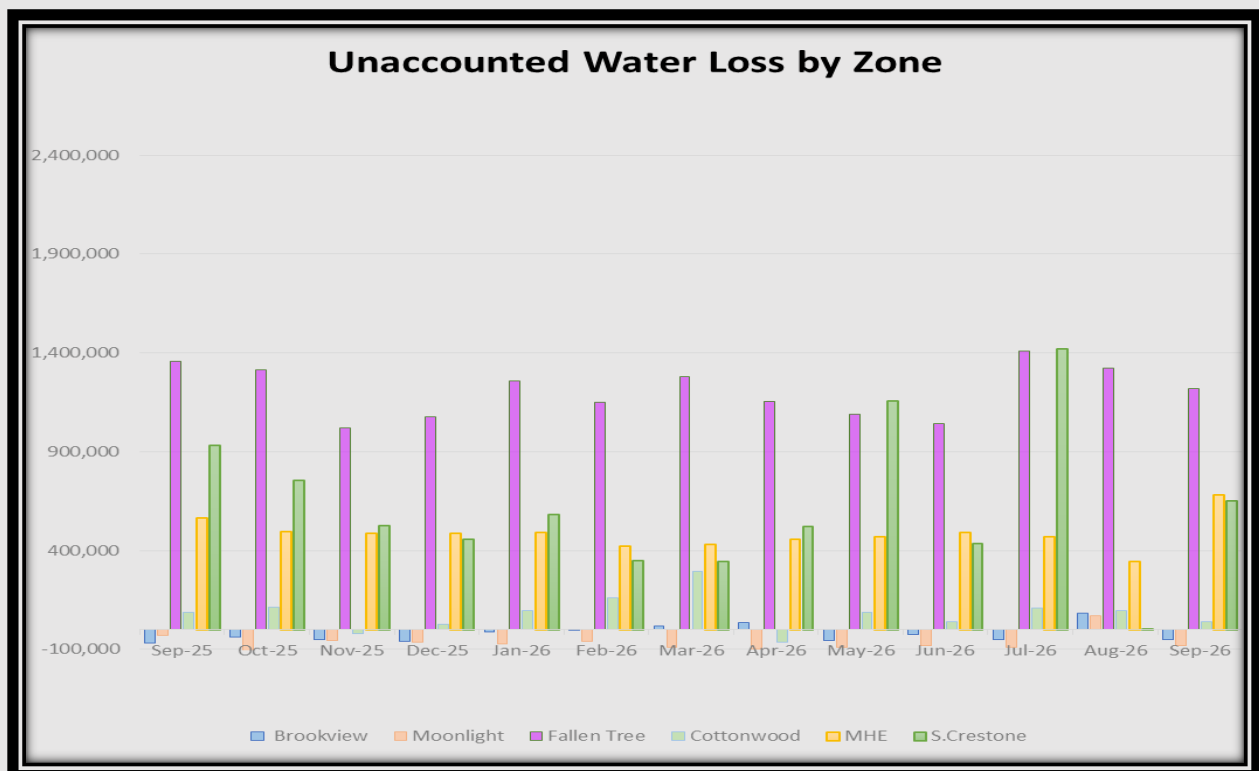
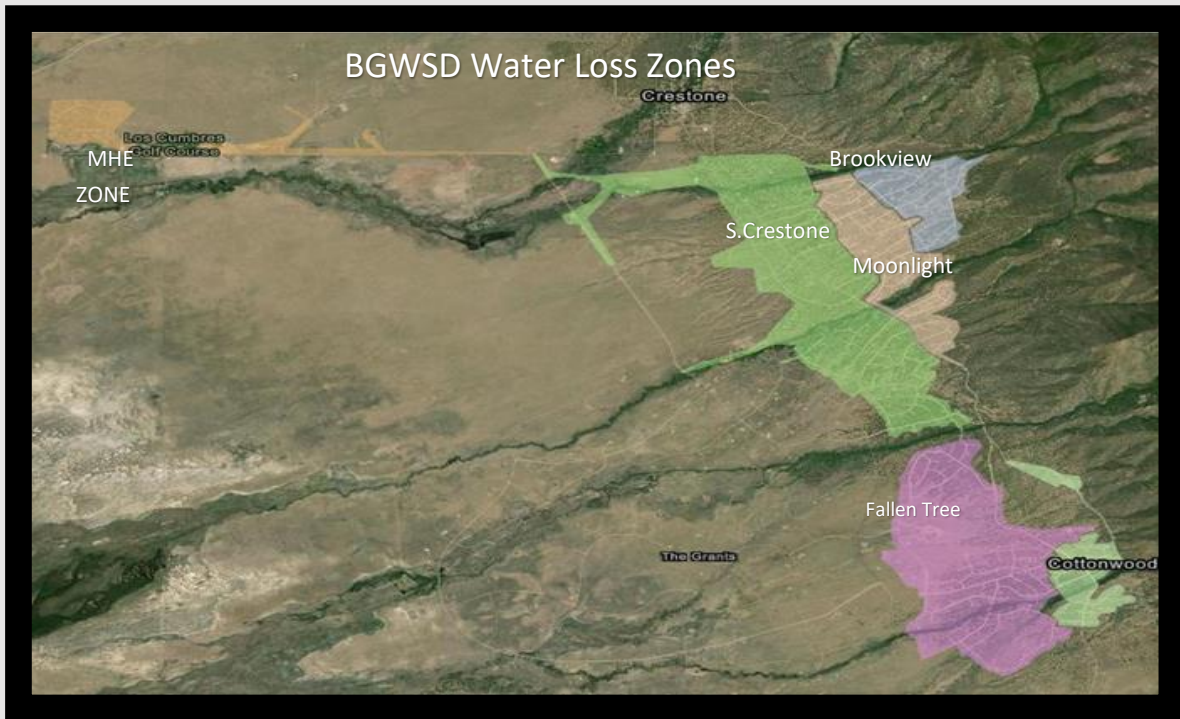
- Wells 17 and 18 produced 9,243,000 gallons of water in the month of September.
- The District sold its customers 5,729,000 gallons of water in the month of July, leaving 2,460,000 gallons unaccounted for.
- 27% of the water produced is unaccounted for in the month of September.

➤ Aspen WWTP and Town of Crestone Loading

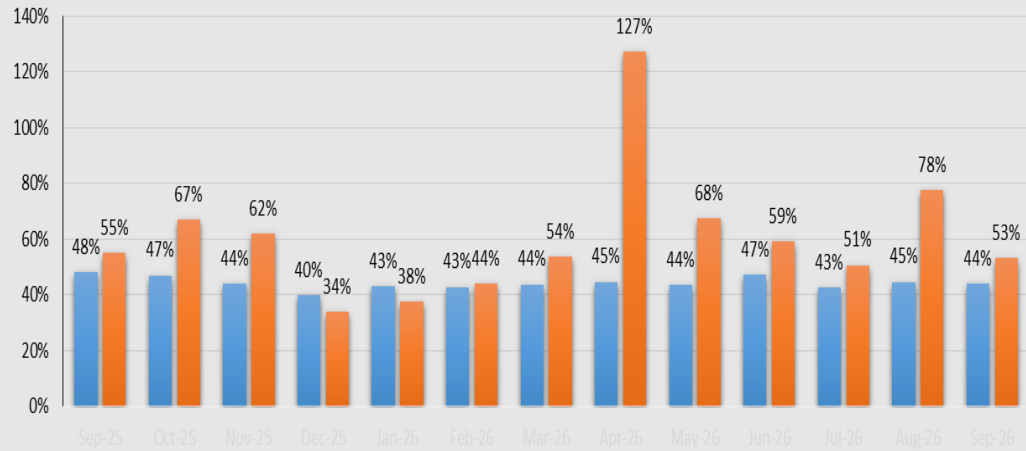
- Aspen WWTP averaged 43% of hydraulic loading capacity in the month of September, the Town of Crestone contributed an average of 26% of the treatment plants hydraulic load.

- Aspen WWTP averaged 53% of organic loading capacity in the month of September. The Town of Crestone contributed an average of 30% of the treatment plants organic load.





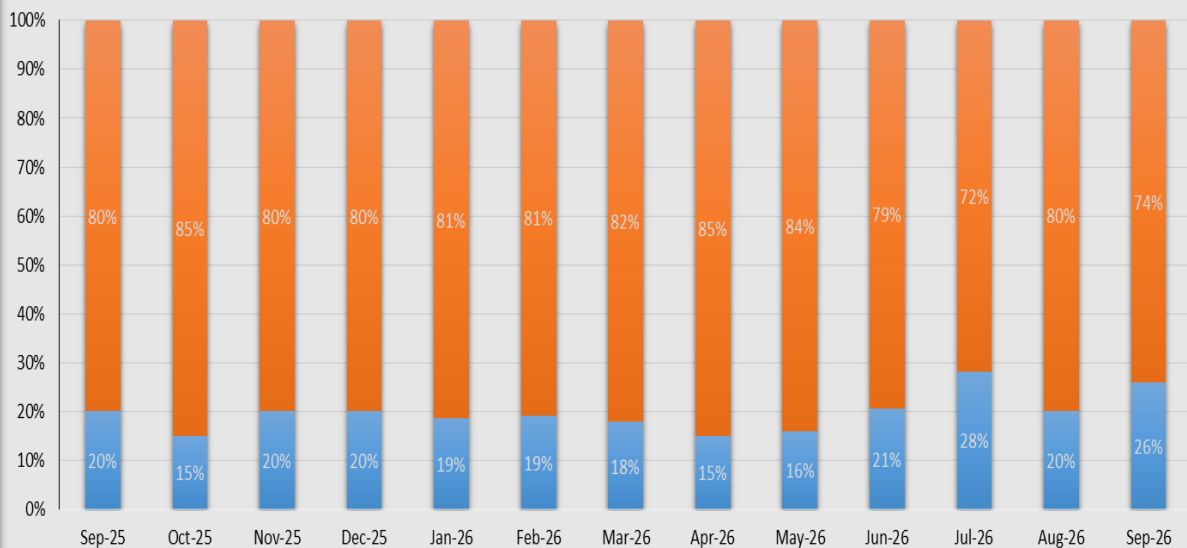
Percentage of Plant Capacities by Month at Aspen Wastewater Treatment Plant



	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26
Plant % of Hydraulic Capacity	48%	47%	44%	40%	43%	43%	44%	45%	44%	47%	43%	45%	44%
Plant % of Organic Capacity	55%	67%	62%	34%	38%	44%	54%	127%	68%	59%	51%	78%	53%

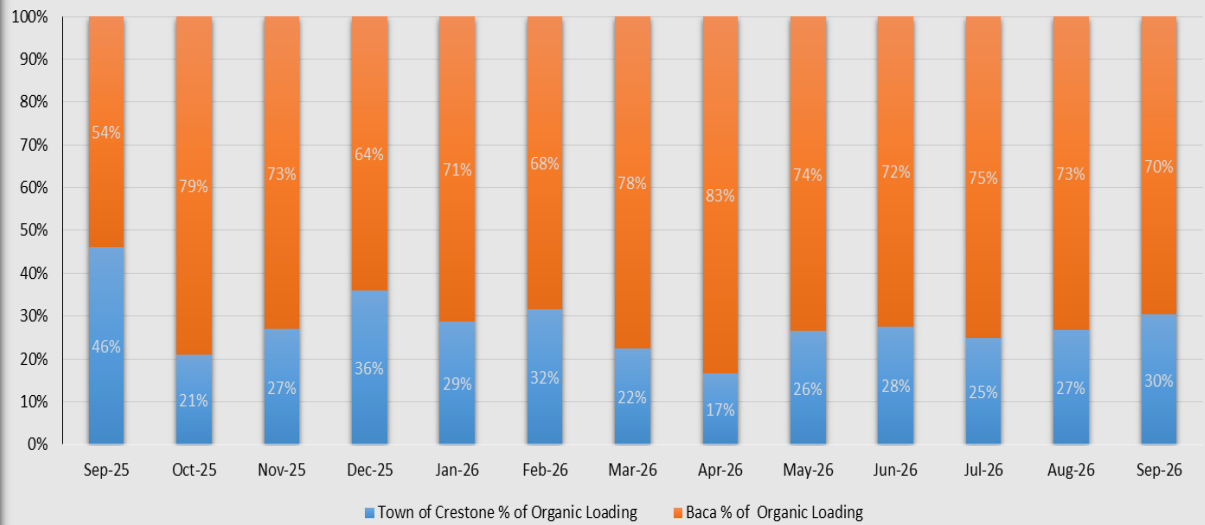
■ Plant % of Hydraulic Capacity ■ Plant % of Organic Capacity

Average % of Total Hydraulic Loading of Aspen Wastewater Treatment Plant by Month



■ Town of Crestone % of Hydraulic Loading ■ Baca % of Hydraulic Loading

Average % of Total Organic Loading of Aspen Wastewater Treatment Plant by Month of



RESOLUTION NO. 2026-10-21

**RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE
BACA GRANDE WATER AND SANITATION DISTRICT**

**CERTIFYING DELINQUENT WATER AND SANITARY SEWER FEES, TOLLS, PENALTIES,
AND CHARGES TO SAGUACHE COUNTY TREASURER FOR COLLECTION**

WHEREAS, the Baca Grande Water and Sanitation District (the “District”) was duly organized and validly exists pursuant to and in accordance with the Special District Act, §§ 32-1-101, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 32-1-1001(1)(j)(i), C.R.S., the Board of Directors of the District (the “Board”) is empowered to fix and from time to time increase or decrease certain fees, rates, tolls, penalties or charges for services, programs or facilities furnished by the District; and

WHEREAS, the District currently imposes various water and sanitary sewer fees, rates, tolls, penalties, and charges upon properties receiving services furnished by the District; and

WHEREAS, the District currently imposes availability of service fees on those properties where services are available from the District and where the property is located within 100 feet of the District’s infrastructure; and

WHEREAS, pursuant to §32-1-1101(1)(e), C.R.S., the District is permitted to have certain delinquent fees, rates, tolls, penalties, charges or assessments made or levied by the District certified to the County Treasurer for collection in the same manner as taxes are authorized to be collected and paid over pursuant to § 39-10-107, C.R.S.; and

WHEREAS, the properties reflected on **Exhibit A**, attached hereto and incorporated herein by this reference (the “Delinquent Properties”), are delinquent in their water and sewer fees by at least six (6) months and by more than One Hundred Fifty Dollars (\$150); and

WHEREAS, the District is not aware of any current or pending bankruptcy filings by owners of Delinquent Properties; and

WHEREAS, the Delinquent Properties have outstanding delinquent fees rates, tolls, penalties, charges or assessments in the amounts set forth in **Exhibit A** (the “Delinquent Fees”); and

WHEREAS, pursuant to §32-1-1101(1)(e), C.R.S., the District may elect, by resolution, at a public meeting held after receipt of notice by the Delinquent Properties, to certify the Delinquent Fees to the County Treasurer for collection; and

WHEREAS, the District has provided notice to the Delinquent Properties and considers adoption of this Resolution at a public meeting; and

WHEREAS, the District, by this Resolution, desires to certify the Delinquent Fees to the County Treasurer for collection.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BACA GRANDE WATER AND SANITATION DISTRICT AS FOLLOWS:

1. CERTIFICATION OF DELINQUENT FEES. The Board hereby elects to have the Delinquent Fees certified to the County Treasurer so that such Delinquent Fees can be collected by the County Treasurer in the same manner as taxes are authorized to be collected pursuant to § 39-10-107, C.R.S. The Board hereby directs the District's General Manager to certify to the County Treasurer the Delinquent Fees set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Certification"). Such Delinquent Fees shall be certified by no later than the deadline established by the County Treasurer in order to comply with State statutory and County certification deadlines.

[Remainder of Page Intentionally Left Blank].

APPROVED AND ADOPTED THIS 21st DAY OF OCTOBER, 2026.

BACA GRANDE WATER AND
SANITATION DISTRICT

Vivia Lawson, President

ATTEST:

Baca Grande Water and Sanitation, Board Director

APPROVED AS TO FORM:

Marcus J. Lock,
Managing Member, Law of the Rockies

EXHIBIT A
Delinquent Properties and Delinquent Fees