

BACA GRANDE WATER AND SANITATION DISTRICT

57 Baca Grant Way South
Crestone, Colorado 81131

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Christine Canaly	President	2012/May 2012
Vicki Matthews	Vice President	2014/May 2014
Martin Macaulay	Secretary/Treasurer	2014/May 2014
Philip Madonna	Assistant Secretary	2012/May 2012
Parvin J. Johnson, Sr.	Assistant Secretary	2012/May 2012

DATE: **September 30, 2011**

TIME: 9:00 A.M.

PLACE: BGW&SD Shop
57 Baca Grant Way South
Crestone, Colorado 81131

I. ADMINISTRATIVE MATTERS

A. Present disclosures and potential conflicts of interest.

B. Approve Agenda.

C. Review and consider approval of the August 19, 2011 Regular Meeting Minutes (enclosure).

II. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

B. Consider proposal by Crestone Telecom LLC for installation of telecommunications equipment at the Aspen Treatment Plant, the Stables Lift Station and the Wagon Wheel Lift Station.

III. WATER MATTERS (at approximately 9:15 A.M.)

A. Discuss Outstanding Water Matters with Water Counsel (Executive Session, §§24-6-402(4)(b) and (e), C.R.S. if necessary).

B. Discuss relocation of Well 17.

IV. OPERATIONS

A. Discuss status of Aspen Wastewater Treatment Facility.

B. Review and consider proposal by Tetra Tech Inc. (to be distributed).

C. Discuss status of water system served by Motel Well.

D. Status of Vactor Truck.

E. Discuss status of GIS project.

F. Discuss status of staffing.

G. Discuss water delivery to Slack residence.

V. CAPITAL IMPROVEMENTS

A. Discuss status of capital projects.

B. Construction Matters.

1. Review and consider ratifying approval of Change Order No. 20 to the contract with Farner Enterprises, Inc. for an increase to the contract value in the amount of \$29,255.89 for clean-up of the Water and Wastewater System (enclosure).

2. Review and consider approval of Application for Payment No. 14 to the contract with Farner Enterprises for the Water and Wastewater System Improvements Project for a in the amount of \$28,851.81 (enclosure).

C. Discuss status of improvements to Well 18.

D. Discuss status of improvements to the Aspen Wastewater Treatment Facility.

1. Discuss status of ultraviolet disinfection system.

2. Discuss status of bids for installation of an effluent flow meter.

E. Discuss status of decommissioning Mobile Home Estates Wastewater Treatment Facility.

1. Status of proposals for contaminated soils and liner disposal.

F. Review proposal for surveying regarding an access road for the Spiritual Life Institute (to be distributed).

VI. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending September 30, 2011 as follows (to be distributed at the meeting):

	Period Ending September 30, 2011
General Fund	\$
Cap. Projects Fund	
Enterprise Fund	
Total Claims	\$

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- B. Review and accept unaudited financial statements for the period ending August 31, 2011 and current schedule of cash position (to be distributed at the meeting).
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- C. Review current cash flow analysis (to be distributed at the meeting).
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- D. Discuss status of Availability of Service Fee.
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- E. Discuss and consider appointment of District Accountant to prepare the 2012 Budget and set date for public hearing to adopt the 2012 Budget (Proposed date is November 18, 2011).
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VII. LEGAL MATTERS

- A. Discuss status of assessment of properties within the District by Saguache County Assessor.
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- B. Discuss status of payment due from White Jewell Mountain pursuant to September 12, 2008 Cost Sharing Agreement.
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- C. Discuss Status of Memorandum of Understanding with US Forest Service for Cottonwood Creek Plant Traffic Monitoring Efforts.
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VIII. EXECUTIVE SESSION MATTERS (§§24-6-402(4), C.R.S.) (TO BE DISCUSSED AT APPROXIMATELY 12:00 NOON OVER THE LUNCH PERIOD IF NECESSARY)

A. Personnel - (§24-6-402(4)(f), C.R.S.)

B. Farner Enterprises construction matters.

C. Brown and Caldwell design matters.

D. Discuss recent publications.

E. White Jewell Mountain cost share agreement.

IX. OTHER BUSINESS

A. Discuss Article for November publication in the Crestone Eagle.

B. Discuss the 2011 SDA Conference.

X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR OCTOBER 21, 2011**